

Indiana University of Pennsylvania

LIBRARIES

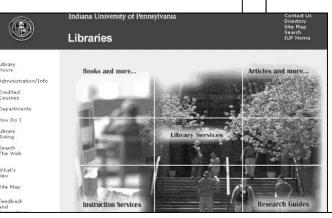
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New Web Design Ed Zimmerman

Just like the Saturday morning "This Old House" series, the IUP Libraries web development committee (WDC) tackled a renovation project of its own. The virtual house of the library. its website, was in need of some major

repair work. The WDC carried out a plan over the last year redesigning the site's functionality and appearance. Broad categories were placed at the door such as "Books and more", "Articles and more...", "Library Services", "Instruction



Services", and "Research Guides". The Library Technology Services group constructed some nice pull down menus to make the site's navigation a breeze while the Media Graphics Department put on a nice fresh coat of paint to make the site more appealing to the eye. So please join us in our newly remodeled home at www.lib.iup.edu.

Spring 2003

MyOPAC Blaine Knupp

The latest release of the PILOT online catalog software provides new features that give users more control over what they see in the OPAC and how their searches behave. The "Preferences" option allows the setting of your own default search type (guided search, simple search, or reserve search), the default number of records displayed, and choice of databases searched (the user can select other state system libraries' catalogs to search in addition to the IUP catalog). The "Bookbag" feature is similar to the "shopping cart" on many web sites. As you search the OPAC, you add records to your "bookbag", which the system will retain until you remove them - even between searching sessions. The "bookbag" can be used to create bibliographies or other lists of books for later printing or downloading. Finally, the "Saved Searches" option

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> gives the user the ability to save search strategies to run again at another time. This is particularly useful for those searches you run regularly. It saves reconstructing them each time.

> The MyOPAC features join the existing ability to renew books online giving the user more control over their use of the online catalog. All of these features are found using the "PATRON" button on the PILOT online catalog. Login with your patron barcode (sixteen-digit number from your I-card) or your social security number and your last name to get to the MyOPAC features. For more information about the MyOPAC options, contact the Library Reference Desk at 724-357-3006 or send an e-mail to the Reference Coordinator (beknupp@iup.edu).

New Version of WebCT Glenn Himes

The Library's Instructional Design Center is pleased to announce that WebCT has been successfully upgraded to the Campus Edition. WebCT Campus Edition 3.8 adds even greater depth to WebCT's development and delivery platform, including drag-anddrop capabilities for simplified content acquisition, management of cross-listed courses, new multilanguage capabilities, and support for failover (allowing administrators to ensure high system availability). In response to consistent feedback from customers, WebCT Campus Edition 3.8 also features a number of updates to existing teaching and learning functionality, including enhancements to content modules, assignments, discussions, assessment tools, and student presentations. Users, both students and faculty, will not notice much difference in appearance



of WebCT and its components but will find that the new version is much more robust than previous versions.

The IDC is open from 9:00am – 4:00pm, Monday through Friday. Please call 724-357-7636 or email Lester Bowser (lbowser@iup.edu) or Brian Carothers (carotheb@iup.edu) with any questions you might have concerning WebCT Campus Edition. We will be offering workshops on various aspects of WebCT throughout the semester.

Circulation and Interlibrary Loan Departments Become One Judy Bouton

In an effort to provide our library patrons with more convenient material pick up points and to streamline services of similar natures, the Circulation/Reserve department and the Interlibrary Loan department have been combined. This merger took place with the beginning of the 2002-2003 academic school year, with Judith Bouton taking on the role of Manager over both areas. She was formerly the coordinator of the Circulation/Reserve department.

The main focus of this new department, titled the Circulation/Interlibrary Loan Department, is to provide the patron with one desk at which they can check out and return materials, whether it's a regular IUP library book, requested ILL materials or books ordered through the PALCI system, a patron-directed borrowing vehicle available through the library web page.

With this in mind, student workers were shifted between the two areas, circulation and interlibrary loan,

The Results Are In Ed Zimmerman

During the Fall Semester of 2002, Stapleton Library instituted a Wireless Laptop Loan Pilot Program. The program utilized nine laptops equipped with wireless networking cards. The wireless laptops are capable of gaining access to personal and public network drives, public printing, and the Internet from anywhere in the library. The pilot was a collaborative project between Library Technology to better utilize our student work study budget and to place sufficient students in areas with the greater workload. Training and re-training was done to better equip the student workers with the knowledge and information needed to service the front desk.

As with any re-organization, staff in both Circulation and Interlibrary Loan have worked diligently to learn new processes, to re-think old procedures and to re-work some systems to make for a smoother, more efficient workflow.

Our goal is to provide the best service possible for our patrons. With the diverse backgrounds, work experiences and skills of the Circulation/Interlibrary Loan department staff, our goal will be met and maintained to the betterment of the library and for the benefit of our patrons.

Services and the Circulation department.

The program is available for Students, Faculty, and Staff members with a valid I-Card. Laptops are for in-building use only. Statistics gathered at the end of the semester showed 461 reservations with an average use of three hours. Due to the great demand and minimal damage to the laptops, the pilot was deemed a success and the program will continue.

Music Library to be Included in Cogswell Hall Building Project Carl Rahkonen

Cogswell Hall, home to the Music Department at IUP, will undergo a major renovation and addition in the next several years. The state legislature approved \$8.8 million dollars for the project and an additional \$880,000 for equipment and furnishings. In addition to completely gutting, soundproofing, and changing the



configuration of the present building, the project will include a new three-story addition on the front for classrooms, and a large addition along Oakland Avenue for rehearsal and office space.

According to the most recent plans the Cogswell Music Library, housed

Additions to Online Catalog Myrtle Joseph

Selected websites can now be viewed through the library's online catalog. The way to get to these sites is by means of a guided search: Online document. Some of the sites cataloged are Nearctica, World Factbook, GIS.com, HSP (Historical Society of Pennsylvania), Atlas of the Biosphere, and Dictionary of Occupational Titles. They cover a wide range of disciplines, and new sites are added on a regular basis by the cataloging department. By clicking on the assigned URL that appears in the body of the record, users can access these websites. on the third floor of the present building, will move to the ground floor. The plans include a *commons area* that will be an easily accessible and comfortable space for study and other uses. There will also be a listening area, offices, workroom, and a seminar room. We plan to house the collections on our current shelving, as well as compact shelving in several areas to accommodate growth. We also plan extensive network drops and wireless technology to provide state-of-the-art access to Internet resources.

The project is currently in its planning stages. Actual construction is scheduled to begin early in 2004 and to be completed by the summer of 2005.

WebCT Conference Portia Diaz-Martin

Portia Diaz-Martin, Assistant Professor/Electronic Services Librarian, will be presenting at the Internet Librarian International 2003 Conference March 25 – 27, 2003 in Birmingham, UK. She will provide a threehour pre-conference workshop on *Online Library Instruction Using WebCT*. She will also be presenting in the General Conference on Teaching Tools & Techniques about course management software and the nuts and bolts of how to use WebCT to support an information literacy program.

Visit the Library's webpage, www.lib.iup.edu, for information on the new Chat Reference Service.

News from Online Joann Janosko

Important new features have been added to IUP Libraries Online Offerings!

• Check out our two newest databases: **Biography Resource Center** and **Literature Resource Center** from **SearchBank/InfoTrac.** These are published by the Gale Group and include data from Contemporary Authors, Contemporary Literary Criticism and other Gale reference works.

• NEW: **IUP Libraries Electronic Journals Search Engine**. Find what titles are available to IUP Libraries by browsing a list or performing a search. Look on the Library's webpage under **How Do I** \rightarrow How Do I Find a Journal \rightarrow IUP Libraries Electronic Journals Search. Or follow this direct link: www.lib.iup.edu/databases/title.html.

• SearchBank/InfoTrac databases now have a link to library holdings. Click on Check Pilot for Holdings as you already do in EBSCOHOST databases to perform a search in Pilot. If we own the title, look in the record for the "Library has" statement.

If you have any questions or comments about these new services contact Joann Janosko at 724-357-6106 or by email (janosko@iup.edu).

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The Library Chronicles Liz Evans

What are the Library Chronicles? Go to IUP's home page at www.iup.edu. On the right hand side is a link to "Campus Bulletins" and included in the weekly bulletins are the Library Chronicles. Since October, this has been one of our opportunities for promoting the library's resources and services. We call the brief paragraphs "web bytes". Some of our web bytes highlighted the pilot laptop in-library lending project, the use of PALCI [initiate your own interlibrary book loans and save the library money] and our walk-in workshops. So, get into the habit of checking out the Library Chronicles to keep up-to-date on what is happening with the library, its resources and services.

Rush Cataloging Requests Dan Shively

Since IUP's PILOT Online Catalog shows books and media received as soon as they enter the building, there may be times when an item is needed before the library processing is completed. To request rush cataloging for this purpose, forms are available at the reference desk, or online under Library services on the Library web page (www.lib.iup.edu). Please allow three working days. At times a book will be temporarily out of the building for binding; we will let you know. Please do not request items not yet received (listed as "Ordered on...").

Stapleton Computer Lab Gets Inspiration Ed Zimmerman

Inspiration is the most popular computer software for K-12 education across the United States. It allows students to develop and expand ideas and concepts. Students can use the software as individuals, and it can be used to facilitate group or entire class discussions and projects. The program allows the user to easily link ideas together using graphical diagrams. Education majors at IUP are introduced to Inspiration in several of their required classes so they will be prepared to use the software when they become teachers. Inspiration is placed in all of the computer labs in the College of Education and Educational Technology in addition to Stapleton.

PALCI—Direct Borrowing from PA Libraries Blaine Knupp

IUP Library users can use the PALCI (Pennsylvania Academic Libraries Consortium, Inc.) system for directly requesting books -- supplementing traditional Interlibrary Loan. PALCI lets users search combined member catalogs and directly request materials not owned by IUP. To access PALCI, use the IUP Library web page (www.lib.iup.edu) and follow the PALCI link under "Books and more". Log on with the 16-digit number on your I-card. The catalogs are indexed by Author, Title, Subject and ISBN (International Standard Book Number). Search results display as a unified list and show the holdings of each library. To order a book, just click on "Request". The system asks you a few basic questions (pickup point, e-mail address, etc.). Click "Submit" and PALCI sends a request directly to a library holding that item. That library will retrieve the book and ship it to IUP. When it arrives, you will receive e-mail notification and can then pick up the item at the Circulation Desk and check it out just like any other book. PALCI items usually arrive in less time than traditional Interlibrary Loan because identifying owning libraries and submitting requests happens automatically.

For more information about PALCI, contact the Library Circulation department at (724)357-2340.