IUP Libraries

Annual Report
2005-2006

Indiana University of Pennsylvania
October 2006

Table of Contents

A Message from the Dean of Libraries

This year was a better one for the IUP Libraries. The Library's faculty, staff, and managers prepared a two-year plan and their considerable accomplishments of the year are outlined in these pages. A few matters deserve particular comment.

With $400,000 in one-time performance funding, we purchased many books, databases, and videos. Taking into account the responses to the LibQUAL customer service survey of 2004, we particularly sought to add resources for graduate students. The administration committed itself to fund 3% increases in ESF and technology fee funds for materials to cover 2006-2007 inflation. And, we were allowed to retain a portion of the materials budget slated to be returned for budget savings. Given years of static budgets and reductions, these increases are extraordinary and I thank the administration for them.

The Information Resources Task Force report was completed for the Provost. Its recommendations for resources, services, and facilities are receiving attention.

Following years of work, grants and gifts were received to establish a digital lab with a large-scale scanner for digitizing Special Collection's mine maps, funded by the State's Bureau of Mine Safety, which made us a partner and center for processing maps to improve miner safety. Library staff collaborated with several of IUP's colleges to produce a research proposal for federal funding. A great deal of hard work has been given to this initiative by the team including Phil Zorich, Theresa McDevitt, Doug Shumar, Ed Zimmerman, Lester Bowser, and Glenn Himes.

The Orendorff Music Library opened in Cogswell with a wonderful reception in honor of its namesake. And, the Punxsutawney Regional Campus Library moved to a new facility.

In the spirit of building university community, the IUP Libraries sponsored activities throughout the year: Joe Paterno's visit during National Library Week, two book and media sales, a children's literature festival, a Scholastic Book Fair, exhibits to mark major IUP events, and bibliographies to support campus speakers. And, the President honored faculty members who had published with a reception in Stapleton.

"Customer" service was a focus. Stapleton's hours were extended to 2 am from Sunday through Thursday, after years of students' requests. GASP, a graduate orientation program, began and Bring Your Assignment, appointments for students with Library faculty, was promoted. Service response cards were introduced at all public desks. Discussions have begun to strengthen our liaison program with departmental faculty.

After the retirement of Media Resources staff members, Circulation staff accepted the media collection permitting the Instructional Design Center to move into Media's vacated space. We were, then, able to hire an Education Librarian to serve that College. These service changes helped us but point to continuing shortages in staffing.

It was a busy and demanding year with challenges but much to feel good about.

IUP Libraries Planning for "Steps Ahead"

The Indiana University of Pennsylvania library faculty, managers and staff have identified the following broad vision of service themes and goals for the future. These goals form the framework for library service to the University community.

The employees of the IUP Libraries affirm the following statement:

Vision

We envision a future for IUP Libraries:

- Where the services are prompt, satisfying and effective, drawing together the expectations of users with the discipline of librarianship;
- Where students and other university community members may learn how to locate, access and use resources as part of becoming information literate, life-long learners;
- Where university community members engage in active learning, independently or collaboratively, in one of the IUP Libraries, or through our gateway website;
- Where librarians and staff deliver services in a friendly and professional manner, partnering with teaching faculty and other university staff in the development of services;
- Where the information resources are rich, well-matched to the curriculum, up-to-date, well-maintained and easily accessible to local and remote users.

We envision a future for IUP Libraries where all staff enjoy their work and are fulfilled by it.

Values

- As employees of the IUP Libraries, we are committed to work with each other in a friendly, honest and open environment that demonstrates mutual respect for our strengths and differences. In serving our users, we place high value on quality and timeliness of service provided in a professional manner.

Steps Ahead
Goals, 2005-2007

Broad Goals for the IUP Libraries

- Seek ways to help the university develop its sense of community and identity
    - Design and begin implementation of a plan for Archives to address this goal
    - Invite each library unit to identify strategies to support this goal

- Enhance the graduate experience at the library
    - Build collections for graduate study and research
    - Redesign and enhance the graduate study lounge
    - Explore possibilities of additional service hours
    - Create programs specifically aimed at graduate students
    - Promote opportunities for feedback from graduate students

- Improve the appearance/functionality of the Stabley/Stapleton Complex
    - Explore the Information Commons Concept, especially with the new Provost
    - Plan for renovation and complete small upgrades
    - Enhance/improve the physical environment; focus on first floor
        - Enclose/expand ARAMARK's Java City Coffee Shop
        - Improve physical atmosphere
        - Seek to re-carpet, starting with first floor

- Promote and improve customer service
    - Improve communication between library and university faculty
    - Enhance training of public service employees and student assistants
    - Hold library-wide customer service program(s)
    - Examine study space to ensure that it meets student needs

- Develop technology to support services, resources, and staff
    - Develop digital repository
    - Expand virtual library
    - Support distance education
    - Improve collection analysis and development
    - Continue and expand student training
    - Manage security

- Seek funding
    - Internally, a greater allocation
    - Externally
        - Grants, including indirects
        - Private donations
    - Support recommendations of the Information Resources Task Force
    - Support recommendations of the Libraries' program review

Steps Taken, Goal Related Achievements, 2005-06

Help the university develop a sense of community and identity.
- Supported the American Democracy Project by creating and coordinating exhibits in the library.
- Sponsored Friends of the IUP Libraries program, "Decision Makers of Sutton Hall," as part of the activities for the inauguration of President Tony Atwater.
- Sponsored the campus appearance of Penn State football coach Joe Paterno as the first in the Shafer Speaker Series.
- Hosted presentation by Dr. Gawdat Bahgat entitled, "Iran: Is a New War on the Horizon?"
- Produced two library newsletters and two Friends of the IUP Libraries newsletters (Ex Libris) for distribution to the university community.
- Participated in IUP Reunion Weekend with an open house demonstration of the large format Cruse digital scanner and with a piano recital by library donor, Ann Hunt and others.
- Presented thirteen library exhibits on a variety of topics.
- Held a fall media sale and a spring book/media sale for the public.
- Sponsored a Children's Literature Festival in cooperation with the Indiana Childcare and Development Centers.
- Hosted a rededication and plaque unveiling for the new Orendorff Music Library.
- Created a web page for the book *Fast Food Nation* in support of the freshman Common Reader initiative sponsored by Student Affairs and the First Year Experience Committee.

Enhance the graduate student experience at the library.
- Upgraded amenities in the library's graduate student lounge with newer computers, DVD/VCR player, and large screen television.
- In cooperation with the Graduate School, offered the Graduate Academic Success Program (GASP) library orientation sessions designed specifically for graduate students early in fall semester.
- Developed the digital repository of Electronic Theses and Dissertations (ETD) with fifteen IUP dissertations that are also cataloged in the library's online catalog.
- Committed $400,000 in performance funds for acquisitions, emphasizing graduate level resources.
- Extended library hours from 11:45PM to 2AM, Sunday through Thursday.
- Continued participation in the annual Graduate Student Orientation in August.

Improve the appearance/functionality of the Stabley/Stapleton complex.
- Remodeled the circulation/reserve area to house the Media Circulation desk.
- Met with ARAMARK representatives to plan the renovation of the Java City Coffee Shop.
- Reupholstered the Ikea furniture located in front of the Java City Coffee Bar.
- Moved IDC staff to second floor of Stabley. Redesigned and painted the area.

- Redesigned and painted the Media Services area to accommodate the large format Cruse scanner.
- Met with Institutional Advancement regarding library needs. Institutional Advancement has placed the library renovation on its 3-year plan for fundraising.

Promote and improve customer service.
- Created two new group study areas using surplus office partitions.
- Established Ingenta account to improve access to hard-to-get interlibrary loan items.
- Ordered out-of-print seminal works to fill gaps in the library's collection as identified by teaching faculty or by PALCI requests.
- Initiated McNaughton audio plan as an extension of the recreational reading program.
- Held a retreat focused on customer service for library faculty and staff in which two consultants introduced and explained the Fish! Philosophy.
- Expanded student group study space on the ground floor after the Music Library moved to the new Orendorff Music Library.
- Consolidated Media Circulation on the first floor of Stapleton with other Circulation Services.
- Moved two branch libraries into new facilities and established services at the Orendorff Music Library and the Northpointe Regional Campus. Prepared and planned for a similar move at the Punxsutawney Regional Campus.
- In the Instructional Design Center, assisted in the development of a model for the design and implementation of complete online programs, i.e., M.S. in Safety Sciences.
- To insure quiet study space in the library, revamped security measures and hired staff member for evening monitoring.
- Held two meetings between librarians and liaison faculty to discuss ideas to strengthen relationship.
- Set up library liaison task force and discussed plan of action for 2006-07.
- Revised and completed Information Literacy Tutorial, Survivor, with self quizzes and posted it on web page.

Develop technology to support services, resources and staff.
- Used ContentDM software to support digital projects of university archives images, art slides, and mine map images.
- In Acquisitions, added new database titles to the library's website as they were licensed and arranged for training.
- Received ACAS software to enable collection analysis. Performed collection analysis for new programs; MS in Critical Asset Protection Science, Ph.D. in Safety Science, and COR in GIS.
- Continued move toward a digital audio repository of Music Department concerts and recitals, researching copyright issues.
- Created a tutorial that can be used by the faculty in their class via WebCT.

Seek funding

- Developed and executed a plan, approved by the State System, for the use of $400,000 in performance funds to enhance library acquisitions.
- Promoted the first annual Shafer Speaker Series as a library fundraiser.
- Submitted PHMC grant for oral history interviews with members of the local African-American community.
- Awarded ACPAC Technological innovations grant for travel to SAA workshops at Penn State.
- Co-authored LSTA grant application to fund Information Literacy project.
- Awarded LSTA grant for digitization of mine papers and design of historic western Pennsylvania mine information web site.
- Cooperated in preparation of PASSHE faculty professional development grant submission to study best practices for audio capture, delivery and preservation.
- Received initial installment of multi-year gift to fund multimedia workstation for the disabled.
- Received three percent increase in ESF and Technology fee funding.
- Presented Information Resources Task Force report to the Provost and Deans.

Library-wide Committees, Charges/Purpose and Membership

Assessment

Creates an outcomes assessment framework for the Library's information literacy program

Membership: Sue Drummond, Chair; Portia Diaz, Joann Janosko, Carl Rahkonen

Booksale Committee

Organizes and carries out at least one booksale each year to benefit the IUP Libraries.

Membership: Phil Zorich, Chair; Carol Connell, Judy Bouton, Barb Hastings, Loretta Mumau, Melonie Payne

Collection Development Committee

Meets for the discussion and formulation of recommendations pertaining to collection development matters.

Membership: Karen Brown, Chair; all librarians serving as bibliographers to departments.

Digital Repository Work Group

Develops a standards-based digital repository, setting processes and using software selected by and for the IUP Libraries

Membership: Ed Zimmerman, Team Leader; Karen Brown, Lester Bowser, Joann Janosko, Theresa McDevitt

Equipment Committee

Makes recommendations annually regarding the commitment of funds for equipment

Membership: Barb Hastings, Chair; Judy Bouton, Glenn Himes, Sandy Janicki, Joann Janosko, Terry Rittenberger, Carl Rahkonen, and Ed Zimmerman

ETD Committee

Implements process to acquire and maintain an ETD (electronic theses and dissertation) repository for IUP

Membership: Joann Janosko, Chair; Lester Bowser, Karen Brown, Beverly Obitz (Graduate School), Ed Zimmerman, Phil Zorich

Friends of the IUP Libraries

Provides support to the Library's development and fundraising efforts, especially through programs that cultivate and reward donors.

Membership: Debbie Carmella, Chair; Karen Brown, Gerrie Coy, Sue Drummond, Michelle Fryling (representing Institutional Advancement), Theresa McDevitt, Doug Shumar, and Phil Zorich

IUP Voyager User Group

Provides input for IUP librarians and staff into the configuration and administration of the Endeavor Voyager software; offers a forum for discussion and communication aimed at improving the use of the system within the IUP Libraries.

Membership: Blaine Knupp, Chair; all interested may attend

Library Council

Counsels the Dean regarding the functions under the administration of the IUP Libraries.

Membership: Rena Fowler, Chair; Judy Bouton, Karen Brown, Chris Clouser, Debbie Carmella, Barb Hastings, Glenn Himes, Sandy Janicki, Blaine Knupp, Theresa McDevitt, Dan Shively, Ed Zimmerman, Phil Zorich

Reference Committee

Offers a forum for the discussion and formulation of recommendations pertaining to Reference matters.

Membership: Blaine Knupp, Chair; all librarians serving at the Reference Desk in Stapleton Library

Social Committee

Celebrates employees through a series of events organized each year by the committee.

Membership: Barb Hastings, Chair; Kelly Heider, Judy Lenhardt, Dan Shively

Space and Building Committee

Assesses conditions and forwards recommendations regarding the safety, health, adequacy, and enhancement of the buildings and space assigned to the IUP Libraries.

Membership: Rena Fowler, Chair; Carol Connell, Barb Hastings, Kelly Heider, Glenn Himes, Terri McFerron, and Phil Zorich

Technology Committee

Examines issues related to technological applications for the IUP Libraries and formulates and forwards recommended proposals for the advancement of the use of such technology where it may improve services to the university community.

Membership: Phil Zorich Chair; Judy Bouton, Lester Bowser, Karen Brown, Todd Cunningham (TSC) Portia Diaz-Martin, Rena Fowler, Barb Hastings, Glenn Himes, Joann Janosko, Blaine Knupp, Carl Rahkonen, and Ed Zimmerman

Web Development Committee

Supports the continuing development of the IUP Libraries' web site by recommending and implementing changes to improve the layout, organization, structure, design, etc. of the site.

Membership: Chris Clouser and Ed Zimmerman, Co-Chairs; Karen Brown, Sue Drummond, Sandy Janicki, Joann Janosko, Blaine Knupp, Carl Rahkonen, Dan Shively, Doug Shumar, and Phil Zorich

University Sponsored Task Forces related to the IUP Libraries:

Ad Hoc Task Force to Study Creation of an Information Literacy Center
Information Resources Task Force

Note. This listing does not include the many faculty committees that fulfill required university roles. Also, each supervisor of a unit or librarian responsible for a function may form a group for that area or function, meeting on either an ad hoc or regular basis.

General Library Development and Accomplishments

Administration
- Used partitions secured from Julia Wagner to create group study rooms on the second floor and on the ground floor.
- Purchased new tables and chairs for two library classrooms.
- Created plan for systematic reupholstering of library study chairs.
- Arranged for the reupholstering of the Ikea furniture.
- Arranged with maintenance for the replacement of ceiling and lights in Stabley.
- Continue to do walk throughs of buildings at the start of each semester.
- Made arrangements for the refurbishing of Media Services area to house the Cruse scanner, for the construction of the Media Circulation desk, and for the consolidation of IDC and Media Services.
- Arranged with maintenance for move of map cases from Media Resources to Government Documents.
- Arranged for move of books from Kittanning branch campus library to the Stapleton library.
- Worked with Institutional Advancement to plan three year private fundraising initiative to renovate Stabley/Stapleton.
- Revised and updated maintenance list.
- Secured performance funding to support library acquisitions.
- Continue to use Palinet and PALCI for the consortium pricing.
- Secured funding from Academic Technology Services to support student trainers in the IDC and student workers in LTS.
- Secured three percent increase in funding to cover inflation for ESF funding and technology fee.
- Presented Information Resources Task Force report to the Provost.
- Hosted consultants who presented orientation to the Fish! Philosophy at the Spring 2006 library retreat.
- Conferred with Office of Human Resources regarding use of Fish! Philosophy by others on campus.
- Planned for a retreat on teamwork in 2007.
- Participation in Human Resources workshop, "Customer Service Leadership Workshop", through manager and staff of Circulation Services.
- Checked College of DuPage website for appropriate online workshops and other resources.
- Developed customer feedback card for all public service desks.
- Provided funding for the purchase of new equipment.
- Distributed information about customer service programs to all employees, encouraging attendance.

Acquisitions/Serials/Electronic Resources

- Maintained $349,000 worth of electronic resources in 2005-06. Arranged for training on new databases and mounted new titles on the database page as they become licensed.
- Ordered and began processing $400,000 Performance Funds based on plan submitted to State System in addition to regular Acquisitions budget. Approximately $300,000 spent on books; $100,000 spent on database one time fees and media purchases.
- Completed Approval Plan's 7th year of operation.
- Continued ordering via PO's from Alibris, this was a concerted effort to fill holes in the collection with seminal works that have been requested through PALCI or identified by teaching faculty as necessary to IUP programs.
- Janet Clawson and Melonie Payne continued to collaborate on Voyager Acquisitions Module.
- Initiated McNaughton Audio Plan and made suggestions for continued processing of McNaughton books.
- Loaded 7th EDI invoice into Voyager from EBSCO: automated creation of invoice that formerly had to be manually loaded.
- Participated in additional Technology Fee database review and selection. Continued the ordering process for new electronic titles with the student technology funds plus additional one time funds.
- Continued automatic updates of Serials Solutions MARC records for electronic journal titles from our databases into our catalog.
- With Collection Development and Special Collections, worked on the Lincoln Collection and Blair book and periodical donation. Used Connexions client to facilitate coding these gift collections for future reference.
- Entered fifteenth dissertation in IUP Libraries' Digital Repository of Electronic Theses and Dissertations.
- Bulk imported 32,940 adds, changes and deletions SerialsSolutions MARC records into Voyager.

Assessment
- Appointed Blaine Knupp to coordinate the implementation of plans to conduct a LibQUAL survey to assess library services.

Bibliographic Instruction and Information Literacy

- Drafted plan based upon the recommendations of the Information Literacy Task Force for the library to house and staff an Information Literacy Center.
- Offered 392 bibliographic instruction sessions to 7,450 students.
- Offered seven sections of library instruction for credit.

Cataloging
- Cataloged fifteen electronic theses and dissertations.
- Cataloged 9345 new books, 109 new microfiche, 77 government documents.
- Produced authority records for the Voyager database with monthly updates.

Circulation/Reserve/Interlibrary Loan
- Implemented upgrades to ILLIAD and to the EReserves system, Docutek.
- Integrated the new Media Circulation desk into the departmental services. Moved collections from the old Media Resources area, created new service area, trained and supervised staff in providing new service.

Collection Development
- Received ACAS software for collection analysis and learned to use it.
- Performed collection analysis for two proposed new programs (MS in Critical Asset Protection Science and Ph.D. in Safety Science) and one proposed graduate COR in GIS.
- Cooperated with Acquisitions department in developing and implementing allocation plan for expenditure of performance funding.
- Expended one-time money in tech fee budget.
- Organized and participated in two meetings with departmental liaisons and joined ad hoc task force to develop specific activities in support of the liaison program.

Development and Fundraising
- Established the Shafer Speaker Series Committee.
- Hosted the first Shafer Speaker, Penn State football coach Joe Paterno. Conducted the event as a library fundraiser.
- Hosted demonstrations of the large format digital scanner for IA guest Chris Evans, the DEP Citizen's Advisory Council, representatives from the Bureau of Mine Safety, and staff members from Senator Arlen Specter's office.
- At President Atwater's request, participated in the development of a white paper to define the support needed to establish a Mine Safety Center at IUP.

Education
- Held Scholastic Book Fair to raise money for the purchase of furniture and book stacks for the children's collection.
- Conducted collection analysis of the children's book collection.
- Established liaison with College doctoral coordinators.

Government Documents
- Relocated map collection from former Media Resources to Government Documents. Weeded and inventoried maps.
- Created on-line documents processing (check-in) system.
- Weeded print and microfiche document collections.
- Created Guide to Government Documents in Microform.
- Created on-line tutorials for finding documents in Stapleton Library.

Instructional Design Center (IDC)/Media Services
- Installed large-format Cruse digital scanner and began process of scanning mine maps in cooperation with the Pennsylvania Bureau of Mine Safety.
- Assisted in the development of a model for the design and implementation of complete online programs, i.e., M.S. in Safety Sciences.
- Installed and made operational four additional multimedia PODs.
- Moved Media Services and IDC desks to combined service point on Stabley second floor.

Library Technology Services

- Provided core technical support for the IUP Libraries, Military Science and the Honors College.
- Maintained two wireless labs, several wired labs, and PCs totaling more than 350. Added public PCs to the second floor of Stabley library.
- Assumed responsibility for library security. Hired and trained evening staff person to supervise security and support technology services for newly extended hours until 2AM.
- Created, distributed and established posting areas for security information throughout the building.
- Provided continuing support for library digital projects.
- Upgraded library classroom software with multimedia capabilities.
- Provided technology support for library's ILLIAD service.

Music Library

- Moved the Music Library from the ground floor of Stapleton Library into the new Orendorff Music Library.
- Hosted a rededication and plaque unveiling for the Orendorff Music Library.
- Inventoried collection of circulating books and scores, updated holdings records, ordered replacement copies of missing books.
- Revitalized the Music Library Committee.
- Cataloged 1846 books, scores and recordings.

Northpointe Regional Campus Library

- Moved the library from the campus in downtown Kittanning to the new campus at Northpointe.
- Reviewed book collection in consultation with other librarians to determine which to transfer to Northpointe, which to transfer to the Stapleton library, and which to withdraw and include in the book sale. Following the review, accomplished the transfer with assistance from the IUP moving crew.

Punxsutawney Regional Campus Library

- Planned for the move into the new building by weeding the collection, withdrawing unwanted items from the collection, conducting a spring book sale, boxing book collection in preparation for move. Involved faculty in redefining the scope of the library collection.
- Created procedure for ILL to the Punxsy campus. Made improvements to create more efficient service.
- Initiated planning for conversion to LC classification.

Reference

- Implemented the "Bring Your Assignment" program for individualized reference assistance for students.
- Instituted the "Get a Grip" program for information sharing among librarians and staff at reference meetings. The information presented is subsequently posted on the Reference Department website.
- Designated file cabinet at the Reference Desk for relevant professional development material.

Science
- Performed collection analysis of the library's science holdings and distributed analysis to faculty liaisons in the sciences.
- Developed proposal for subscription to American Physical Society Online Journals and to online Geoscience journals.
- Developed proposal for use of SciFinder Scholar for access to Chemical Abstracts.

Special Collections
- Prepared proposal for appropriate space, staffing and facilities for the future of University Archives and Special Collections.
- Continued to implement three successful grant projects (PHMC, LSTA, ACPAC) and to submit three others (PASSHE Faculty Professional Development, NEH, PHMC)
- Expanded the digital holdings on the Special Collections website with ongoing scanning projects of material in the university archives and other special collections.

Events and Outreach

- Produced two library newsletters for distribution to the library community.
- Produced two *Ex Libris* newsletters as part of the Friends of the IUP Libraries program.
- Hosted the program "Decision Makers of Sutton Hall" by Dr. Dale Landon as part of the Friends of the IUP Libraries and in conjunction with the inauguration activities for President Tony Atwater.
- Participated in the 2006 Showcase for Commerce in Johnstown.
- Hosted presentation by Dr. Gawdat Bahgat entitled "Iran: Is a New War on the Horizon?"
- Through Dan Shively, conducted eight sessions of Great Books discussion group.
- Participated in IUP Reunion Weekend with an open house demonstration of the large format digital scanner and with a piano recital by donor Ann Hunt and others.
- Presented thirteen library exhibits.
- Held a fall media sale and spring book/media sale. Unsold material sent to "Books for Africa."
- Sponsored a Children's Literature Festival in cooperation with the Indiana Childcare and Development Centers as part of National Library Week.
- Held two faculty/staff retreats. The fall retreat addressed the library's two-year plan; the spring was an introduction conducted by two consultants to the Fish! Philosophy.
- Supported the university's American Democracy Project by creating and coordinating exhibits in the library.

Library Faculty and Staff Accomplishments

Library faculty and staff have enriched the library and the university community by participating in and contributing to the following:

Presentations

Hooks, James and Frank Corbett, Jr. "Looping: How It Can Work in Higher Education." Annual Meeting of the New England Education Research Organization (NEERO), 37th, Northampton, MA, April 27-29, 2005. Online submission to ERIC (ED490548).

Rahkonen, Carl. "Scandinavian Fiddling in the United States: A Preliminary Overview." Niagara Chapter, Society for Ethnomusicology, SUNY Geneseo, New York, April 8, 2006.

Rahkonen, Carl. "American Fiddle Music Research: The Contributions of Samuel P. Bayard," Society for Ethnomusicology national meeting, Atlanta, Georgia, November 18, 2005.

Publications

Articles
- Diaz, P. and Martin, B. (2005). "Using Courseware for Information Literacy Instruction: A Guide for Librarians in Postsecondary Settings." *International Journal of the Book.* Refereed paper from the proceedings of the *Management Conference for International Journal of the Book* (2005).
- Rahkonen, Carl. "How to Begin Fiddling Scandinavian Style." *Fiddle Sessions* (webzine) at: http//www.FiddleSessions.com/ (June 2006).

Book Reviews
- McDevitt, Theresa. "Revolutionary Heart: The Life of Clarina Nichols and the Pioneering Crusade for Women's Rights." *Library Journal* 131, no.5 (2006): 80-80. *Academic Search Premier*, EBSCOhost (accessed July 27, 2006).
- McDevitt, Theresa. "A Stronger Kinship: One Town's Extraordinary Story of Hope and Faith." *Library Journal* 131, no.3 (2006): 130-130. *Academic Search Premier*, EBSCOhost (accessed July 27, 2006).
- McDevitt, Theresa. "Winning the Vote: The Triumph of the American Woman Sufferage Movement." *Library Journal* 130, no.18 (2005): 96-96. *Academic Search Premier*, EBSCOhost (accessed July 27, 2006).
- McDevitt, Theresa. "A People's History of the Civil War: Struggles to Expand America's Freedom, 1861-1865." *Library Journal* 130, no.15 (2005): 76-76. *Academic Search Premier,* EBSCOhost (accessed July 27, 2006).
- McDevitt, Theresa. "Sisters: The Lives of America's Suffragists." *Library Journal* 130, no.14 (2005): 152-152. *Academic Search Premier*, EBSCOhost (accessed July 27, 2006).
- McDevitt, Theresa. "Carry Me Back: The Domestic Slave Trade in American Life." *Library Journal* 130, no. 10 (2005): 145-145. *Academic Search Premier*, EBSCOhost (accessed July 27, 2006).

- McDevitt, Theresa. *Historical Dictionary of the War of 1812*. CHOICE: Current Reviews for Academic Libraries 43 (2006).
- McDevitt, Theresa. *Local and Regional Government Information*. CHOICE: Current Reviews for Academic Libraries, 43 (2005).
- Rahkonen, Carl. "The Chrysanthemum and the Song: Music, Memory and Identity in the South American Japanese Diaspora" By Dale A. Olsen. *Notes* (Journal of the Music Library Association) 62 (June 2006): 987-89.

Encyclopedia Articles
- McDevitt, Theresa. "Encyclopedia of Women in the American Civil War," (forthcoming): ABC-CLIO, entries on the 1863 explosion at the Allegheny Arsenal, women in factory work in the north and south, and women in the United States Christian Commission.

IUP Libraries Personnel
From July, 2005 to June, 2006

ACQUISITIONS/SERIALS

Janosko, Joann	Acquisitions and Serials Librarian
Clawson, Janet	
Lenhardt, Judy	
Mumau, Loretta	
Payne, Melonie	

ADMINISTRATION

Fowler, Rena	Dean of Libraries
Zorich, Phillip	Interim Associate Dean of Libraries
Hastings, Barbara	Assistant to the Dean of Libraries
Zimmerman, Ed	Library Technology Manager
Carmella, Deb	Library Development Officer and Fundraiser
Berkey, Nan	

CATALOGING

Shively, Dan	Cataloging Coordinator
Jen, Rosa	Media Cataloging Librarian
Kellat, Stephen	Cataloging Librarian
Hunter, Brian	
Rittenberger, Terry	

CIRCULATION/RESERVE/INTERLIBRARY LOAN

Bouton, Judy	Circulation Manager
Corcoran, Michele	
Hamilton, Ron	
Farabaugh, Beth	
Kensey, Joyce	

COLLECTION DEVELOPMENT

Brown, Karen	Collection Development Librarian

EDUCATION LIBRARIAN

Kelly Heider	Education Librarian

INSTRUCTIONAL DESIGN CENTER (IDC)/MEDIA SERVICES

Himes, Glenn	Director of IDC/Media Services
Bowser, Lester	Web Administrator
Carothers, Brian	Web Designer
Diaz, Portia	Electronic Services Librarian and Reference Librarian
Ciroli, Ken	
Respet, Vickie	
Shumar, Douglas	

GOVERNMENT DOCUMENTS

Pang, Jin	Government Publications and Reference Librarian

REFERENCE

Knupp, Blaine	Reference Coordinator
Connell, Carol	Reference Librarian
Diaz, Portia	Reference Librarian and Electronic Services Librarian
Drummond, Susan	Reference Librarian and Bibliographic Instruction Librarian
Janicki, Sandra	Reference Librarian
Pang, Jin	Reference Librarian and Government Publications Librarian
Coy, Geraldine	

SCIENCE LIBRARIAN

Clouser, Christopher	Science Librarian

SPECIAL COLLECTIONS

Theresa McDevitt	Special Collections Librarian/University Archivist

MUSIC LIBRARY

Rahkonen, Carl	Music Librarian
McFerron, Terice	

NORTHPOINTE BRANCH CAMPUS LIBRARY

Hooks, James	Northpointe Branch Campus Librarian
Daugherty, William	

PUNXSUTAWNEY BRANCH CAMPUS LIBRARY

Diaz, Portia	Punxsutawney Branch Campus Librarian
Asamoah, Carol	

Statistics

	2004-2005	2005-06
IUP Libraries		
Libraries and Media Services		
<u>Staffing</u>	FTE	FTE
Librarians	15	15
Other professional/management staff	5	6
Appointed staff	18.75	18.75
Student assistants	36.22	38.41
Total staffing	74.97	78.16
<u>Expenditures</u>	Dollars	Dollars
Salaries and wages		
Librarians and professional staff	$1,595,161	$1,564,713
Other appointed staff	$695,893	$684,538
Student assistants	$287,763	$296,585
Total Salaries and wages	$2,578,817	$2,545,836
Information resources		
Books, serial microforms and other materials:		
Paper and microform	$339,128	$503,618
Electronic	$5,573	$18,822
Current serials subscriptions, search services:		
Paper and microform	$574,683	$584,090
Electronic	$572,286	$713,222
Audiovisual materials	$24,337	$26,160
Document delivery/Interlibrary loan	$30,428	$32,385
Preservation	$39,175	$46,485
Total Information resources	$1,585,610	$1,924,783
Operations		
Furniture & equipment w/ maintenance	$32,875	$23,833
Computer hardware and software	$117,890	$48,646
Bibliographic utilities, networks, consortia	$52,274	$131,561
Other operations	$106,230	$99,217
Total Operations	$309,268	$303,257
Total Expenditures	$4,473,696	$4,773,876
Employee fringe benefits	$792,529	$836,835
Expenditures from Non-State Funds		
Included in above totals		
Federal Work-Study	$226,900	$250,089
Grants	$1,064	$0
Foundation	$59,722	$23,028

Library Collections	Total No.	Added	Deleted	Total No.
Books, serial volumes, etc.				
Books - volumes	722,259	13,470	23,748	711,981
Serials - volumes	141,104	1,488	2042	140,550
Total volumes	863,363	14,958	25,790	852,531
Books - titles	582,453	10,921	20000	573,374
Serials - titles	8,071	36	207	7,900
Microform units, total	2,391,488	5,578	0	2,397,066
Microcard	200,444	0	0	200,444
Microfiche	2,112,645	5,435	0	2,118,080
Microfilm	78,399	143	0	78,542
Electronic titles	14344	1,352	268	15,428
Current serial subscriptions				
Paper and microform	1,784	36	107	1,713
Electronic	13240	1337	0	14,577
Books and serials: further data				
Books purchased	7,865			10,621
Book gifts sent to cataloging	788			1,563
Paper/microform gift serials	133			136
Books and serials sent to bindery	2,976			2,726
Government documents not otherwise counted	37,568	744	1,042	37,270
Percentage of documents selected	25%			25%
Manuscripts and archives (linear feet)	4,148	155	0	4,303
Audiovisual materials in units	110,598	594	54,775	56,417 [1]
Cartographic	24,069	0	20,957	3,112
Graphic	43,180	0	18,530	24,650
Audio	31,568	217	15,288	16,497
Film and video	11,781	377	0	12,158
Library Services				
Document delivery/ILL provided to others				
Returnable (books, etc.)	4,135			2,968
Non-returnable (journal articles, etc)	2,320			1,720
Total provided	6,455			4,688
Document delivery/ILL received from others				
Returnable (books, etc)	2,121			2,070
Non-returnable (journal articles, etc)	4,153			4,467
Total received	6,274			6,537

PALCI (Direct borrowing within PA)

Books provided to academic libraries	2,444	2,797
Books received from academic libraries	7,169	7,959

UBorrow

Books provided to academic libraries	235	128
Books received from academic libraries	293	200

Circulation

General collection	98,871	94,579
Reserve collection, paper & electronic	110,895	94,461
Total	209,766	189,040

Use of Online Catalog, Webpage, Databases

Voyager online catalog hits	163,606	332,335
Web page hits	10,382,085	9,224,664
Database searches, approximate, partial	1,362,819	2,623,212

Information service

Presentations to groups	642	392
Attendance at presentations	8,285	7,450
Questions answered	15,570	13,792
Number of courses offered	9	6
Total students enrolled in courses	167	105

Hours open during semester per week	92	103
Hours of Reference Service during semester/week	83.25	81.25
Gate count	516,308	508,732

<u>Internal Ratios and Comparisons</u>

FTE Students	13,020	13,157
Circulation/FTE Students	16	14
Volumes/FTE Students	65	65
Library expenditure/FTE student	$344	$363
Library collections expenditure/FTE student	$122	$146

Total library spending by major components

Ratio of salary & wages to total (no benefits)	0.58	0.53
Ratio of collections to total	0.35	0.40
Ratio of operations & equipment to total	0.07	0.06

Note Regarding Statistics:

[1] Decrease in audiovisual materials due to a large weeding of outdated material when the Media Resources Department was consolidated into Media Circulation .

Media Services	2004-2005	2005-06
Staffing (included in Libraries total)	FTE	FTE
Professional/management staff	0.5	0.5
Appointed staff	3	3
Student assistants	2.84	2.31
Total staffing	6.34	5.81
Expenditures (included in Libraries total)	Dollars	Dollars
Salaries and wages	$145,595	$150,253
Operations		
Supplies, etc.	$11,889	$16,697
Equipment	$2,956	$5,531
Total	$160,440	$172,481
Employee fringe benefits	$59,575	$66,290
Services	Numbers	Numbers
Equipment distributed	2132	7676
Equipment repaired	47	10
Production work	2974	3338
Teleconferences	8	6
Technical support for campus	186	202

Library Technology Services

Hours open per week	92	103
Average use/hour (computer lab)	20	19
Headcount total for the year (computer lab)	55,730	62,120
Service Requests	525	762
Total sheets printed	569,598	614,077
Wireless Laptop Circulation	1,773	2,473
Public Computers available	118	118

Instructional Design Center
(including IDC Institute expenditures)

Staffing (not included in Libraries total)	FTE	FTE
Professional/management staff	2.5	2.75
Appointed staff	0	0
Student assistants	0.82	2.28
Total staffing	3.32	5.03

Expenditures (not included in Libraries total)	Dollars	Dollars
Salaries and wages	$85,141	$94,041
Operations		
Supplies, etc.	$4,800	$2,556
Travel	$147	$0
Equipment	$41,740	$35,723
Total	$131,828	$132,320
Employee fringe benefits	$36,012	$39,434
Expenditures from Non-State Funds		
Included in above totals		
Grants	$3,753	$1,503

Services	Numbers	Numbers
Workshops offered	265	318
Workshop participants	304	444
Consultations	689	496
WebCT, total accounts	3,056	3,605
WebCT, active accounts	1,214	1,521
WebCT, total student accounts	20,521	33,957
WebCT, web page course listing hits this period	1,364,000	617,778
WebCT, web pages course listing hits to date 6/30/06	4,577,160	5,235,198