IUP Libraries

Annual Report
2006-2007

Indiana University of Pennsylvania
October 2007
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To the IUP Community:

I am pleased to present the IUP Libraries’ annual report for academic year 2006-07. In it is reflected the ongoing resolve to meet the library’s mission to support teaching, research and the personal enrichment of the members of the IUP community. Further, the achievements and activities documented here are part of the library’s commitment to serve our users during what has been described as “one of the most astonishing shifts in the technology of communication ever to take place: the rapidly spreading use of networked computers bringing vast amounts of information and misinformation directly to the home, school and office.” *

In this endeavor we shall continue our collaboration with colleagues who have the subject expertise, the technical expertise and the teaching expertise to assist in bringing structure and access to an ever changing world of knowledge and information. We shall continue to redefine and renovate the physical space in the library, to review the effective delivery of library services and to rededicate ourselves to success in our mission. We welcome your participation.

Phil Zorich
Interim Dean of Libraries

IUP Libraries Planning for “Steps Ahead”

The Indiana University of Pennsylvania library faculty, managers and staff have identified the following broad vision of service themes and goals for the future. These goals form the framework for library service to the University community.

The employees of the IUP Libraries affirm the following statement:

Vision

We envision a future for IUP Libraries:

- Where the services are prompt, satisfying and effective, drawing together the expectations of users with the discipline of librarianship;
- Where students and other university community members may learn how to locate, access and use resources as part of becoming information literate, life-long learners;
- Where university community members engage in active learning, independently or collaboratively, in one of the IUP Libraries, or through our gateway website;
- Where librarians and staff deliver services in a friendly and professional manner, partnering with teaching faculty and other university staff in the development of services;
- Where the information resources are rich, well-matched to the curriculum, up-to-date, well-maintained and easily accessible to local and remote users.

We envision a future for IUP Libraries where all staff enjoy their work and are fulfilled by it.

Values

- As employees of the IUP Libraries, we are committed to work with each other in a friendly, honest and open environment that demonstrates mutual respect for our strengths and differences. In serving our users, we place high value on quality and timeliness of service provided in a professional manner.
Steps Ahead
Goals, 2005-2007

Broad Goals for the IUP Libraries

- Seek ways to help the university develop its sense of community and identity
  - Design and begin implementation of a plan for Archives to address this goal
  - Invite each library unit to identify strategies to support this goal

- Enhance the graduate experience at the library
  - Build collections for graduate study and research
  - Redesign and enhance the graduate study lounge
  - Explore possibilities of additional service hours
  - Create programs specifically aimed at graduate students
  - Promote opportunities for feedback from graduate students

- Improve the appearance/functionality of the Stabley/Stapleton Complex
  - Explore the Information Commons Concept, especially with the new Provost
  - Plan for renovation and complete small upgrades
  - Enhance/improve the physical environment; focus on first floor
    - Enclose/expand ARAMARK’s Java City Coffee Shop
    - Improve physical atmosphere
    - Seek to re-carpet, starting with first floor

- Promote and improve customer service
  - Improve communication between library and university faculty
  - Enhance training of public service employees and student assistants
  - Hold library-wide customer service program(s)
  - Examine study space to ensure that it meets student needs

- Develop technology to support services, resources, and staff
  - Develop digital repository
  - Expand virtual library
  - Support distance education
  - Improve collection analysis and development
  - Continue and expand student training
  - Manage security

- Seek funding
  - Internally, a greater allocation
  - Externally
    - Grants, including indirects
    - Private donations
  - Support recommendations of the Information Resources Task Force
  - Support recommendations of the Libraries’ program review
Steps Taken: Goal Related Achievements, 2006-07

Develop a sense of community.

- Sponsored the second annual Schafer Speaker Series, Dr. Karen Rose Cercone, “Gratuitous Science: One Geologist’s Journey Through Genre and Serious Fiction.”
- Produced two library newsletters and two Friends of the IUP Libraries newsletters (Ex Libris) for distribution to the university community.
- Sponsored the Friends of the IUP Libraries program, “Wine is Geography in a Bottle” presented by Dr. Robert Sechrist of the IUP Geography and Regional Planning Department.
- Hosted six “Breakfast-and-a-Book” programs in which IUP faculty discussed their recent publications.
- Co-sponsored the campus appearance of Professor Frederick Waage, who spoke on his recently published book, The Crucial Role of the Environment in the Writings of George Stewart (1895-1980): A Life of America’s Chief Literary Ecologist.

Enhance the graduate experience at the library.

In cooperation with the Graduate School, revised and again offered the Graduate Academic Success Program (GASP) as library orientation specifically for graduate students.

Continued participation in the annual Graduate Student Orientation in August.

Implemented allocation plan for the use of $452,000 of performance funding with an emphasis on graduate education.

Improve the appearance/functionality of the library.

Planned for the relocation of the Media Services desk from the second floor of Stabley to the Media Circulation desk on the first floor of Stapleton.

Planned for the installation of new suspended ceiling and lights on the first floor of Stabley. Prepared for the move of the Teaching Excellence Center, Liberal Studies and Women Studies into Room 103 Stabley.

Supported move of Audio-Visual specialist and supporting equipment from the library to the University Relations Division to make space available in Stabley 103.
Promote and improve customer service.

Implemented use of OCLC’s PromptCAT service on firm orders to improve turnaround time in cataloging monographs.

Purchased and installed furnishing and décor for the children’s collection area.

Promoted Fish! philosophy within library departments to advance customer service.

Sponsored programs to introduce Fish! to library student employees.

Conducted LibQUAL survey to assess customer service satisfaction.

Develop technology to support services, resources and staff.

Worked with ATS to redefine tech fee purchases to acquire digital equipment for student circulation. Ordered equipment.

Integrated former IDC services into LTS department.
Library-Wide Committees, Charges/Purpose and Membership

**Assessment**

Creates an outcomes assessment framework for the Library’s information literacy program.

Membership: Sue Drummond, Chair; Portia Diaz, Joann Janosko, Carl Rahkonen

**Booksale Committee**

Organizes and carries out at least one booksale each year to benefit the IUP Libraries.

Membership: Phil Zorich, Chair; Carol Connell, Patti Cornman, Judy Bouton, Barb Hastings, Loretta Mumau, Melonie Payne

**Collection Development Committee**

Meets for the discussion and formulation of recommendations pertaining to collection development matters.

Membership: Karen Brown, Chair; all librarians serving as bibliographers to departments

**Digital Repository Work Group**

Develops a standards-based digital repository, setting processes and using software selected by and for the IUP Libraries.

Membership: Ed Zimmerman, Team Leader; Karen Brown, Joann Janosko, Theresa McDevitt

**Equipment Committee**

Makes recommendations annually regarding the commitment of funds for equipment.

Membership: Patti Cornman, Chair; Barb Hastings, Chair; Judy Bouton, Sandy Janicki, Joann Janosko, Terry Rittenberger, Carl Rahkonen, and Ed Zimmerman

**ETD Committee**

Implements process to acquire and maintain an ETD (electronic theses and dissertation) repository for IUP.

Membership: Joann Janosko, Chair; Lester Bowser (IRT-TSC), Karen Brown, Beverly Obitz (Graduate School), Ed Zimmerman, Phil Zorich
Fish! Philosophy Committee

Organizes and supports activities to create a positive work environment by employing concepts of the Fish! Philosophy.

Membership: Rena Fowler, Chair; Judy Bouton, Patti Cornman, Portia Diaz, Barb Hastings, Sandy Janicki, Ed Zimmerman and Phil Zorich

Friends of the IUP Libraries

Provides support to the Library’s development and fundraising efforts, especially through programs that cultivate and reward donors.

Membership: Phil Zorich, Chair; Karen Brown, Gerrie Coy, Sue Drummond, Michelle Fryling (representing Institutional Advancement), Theresa McDevitt, and Doug Shumar

IUP Voyager User Group

Provides input for IUP librarians and staff into the configuration and administration of the Endeavor Voyager software; offers a forum for discussion and communication aimed at improving the use of the system within the IUP Libraries.

Membership: Blaine Knupp, Chair; all interested may attend

Library Council

Counsels the Dean regarding the functions under the administration of the IUP Libraries.

Membership: Rena Fowler, Chair; Judy Bouton, Karen Brown, Chris Clouser, Patti Cornman, Gerrie Coy, Barb Hastings, Sandy Janicki, Blaine Knupp, Melonie Payne, Theresa McDevitt, Dan Shively, Ed Zimmerman, Phil Zorich

Reference Committee

Offers a forum for the discussion and formulation of recommendations pertaining to Reference matters.

Membership: Blaine Knupp, Chair; all librarians serving at the Reference Desk in Stapleton Library

Schafer Distinguished Speaker Program Committee

Arranges for an annual speaker funded by the Mary Jane Schafer Endowment.

Mr. Phil Zorich, Library, chairperson; Dr. Matthew Baumer, Music; Ms. Gerrie Coy, Library; Dr. Anne Creany, Professional Studies in Education; Dr. Laura Delbrugge, Spanish; Mr. Jay Gilliam, Criminology; Dr. Krys Kaniasty, Psychology.
Social Committee

Celebrates employees through a series of events organized each year by the committee.

Membership:  Kelly Heider, Chair; Barb Hastings, Vickie Respet, Dan Shively

Space and Building Committee

Assesses conditions and forwards recommendations regarding the safety, health, adequacy, and enhancement of the buildings and space assigned to the IUP Libraries.

Membership:  Rena Fowler, Chair; Carol Connell, Patti Cornman, Barb Hastings, Kelly Heider, Teri McFerron, and Phil Zorich

Technology Committee

Examines issues related to technological applications for the IUP Libraries and formulates and forwards recommended proposals for the advancement of the use of such technology where it may improve services to the university community.

Membership:  Phil Zorich Chair; Judy Bouton, Lester Bowser, Karen Brown, Patti Cornman, Portia Diaz, Rena Fowler, Barb Hastings, Joann Janosko, Blaine Knupp, Carl Rahkonen, Brad Smith (TSC) and Ed Zimmerman

Web Development Committee

Supports the continuing development of the IUP Libraries’ web site by recommending and implementing changes to improve the layout, organization, structure, design, etc. of the site.

Membership:  Chris Clouser and Ed Zimmerman, Co-Chairs; Karen Brown, Sue Drummond, Sandy Janicki, Joann Janosko, Blaine Knupp, Carl Rahkonen, Dan Shively, Doug Shumar, and Phil Zorich
Library Faculty Committees

**Professional Development and Evaluation / Tenure Committee**
Theresa McDevitt 04-07
Carl Rahkonen 04-07
Dan Shively 05-08
Sandra Janicki 06-09
Portia Diaz 06-09--Chair

**Promotions and Leaves Committee**
Theresa McDevitt 04-07--Chair
Carl Rahkonen 05-08
Kelly Heider 06-09

**Summer School Committee**
Susan Drummond 04-07--Chair
Blaine Knupp 05-08
Jim Hooks 06-09

**Curriculum Committee**
Portia Diaz 04-07--Chair
Chris Clouser 05-08
Kelly Heider 06-09

**Secretary** (December election)
Blaine Knupp

**Chair** (April election)
Sandra Janicki 05-08

**University Senate** (March election)
Joann Janosko 06-08
Karen Brown 06-08 (at-large)

**APSCUF Representative** (March election)
Chris Clouser 06-07
Kelly Heider 06-07--alternate
General Library Development and Accomplishments

Acquisitions/Serials Department

- Purchased subscription to ERMS to improve management of electronic resources.
- Started to add financial information to the Voyager purchase orders to enable tracking of financial commitments through the Acquisitions Module.
- Began process of weeding journals in the back stacks based upon usage, condition and duplication in electronic format.
- Conducted review of journal holdings as part of program review for Communications Media, Nursing and Technology Support.
- Participated in Union List training in preparation for updating the PaULS Union List.
- Processed the gift of books in the John Conrad Ceramic Collection.
- Trained staff to use MARC record information from PromptCAT to expedite acquisitions process. More than 2500 titles were processed this way. The turnaround time from orders on GOBI to receipt in Cataloging is one week.
- Created course for departmental student employees to address training, communications and cross training.
- Created course in WebCT for departmental procedure manual.
- Staff participated in SAP training and conducted smooth transition from Banner.

Administration

- Requested continuation of the ceiling/light project for Stabley which was scheduled for the summer of 2007.
- Developed plan with Instruction Librarian to create and implement an Information Literacy Center in the Library.
- Attended to the building maintenance and repair list, which included plans for the replacement of the security gate and for a handicap-accessible front door.
- Planned and hosted the second annual Schafer Speaker Series, Dr. Karen Rose Cercone, “Gratuitous Science: One Geologist’s Journey Through Genre and Serious Fiction.”
• Purchased and installed furnishings for Children’s collection area in consultation with Education Librarian.

• Worked with Ad Hoc committee on development of plans for an Information Commons.

• Supported IT’s Technology Town Meeting which hosted Ray English, library director at Oberlin, as the keynote speaker on scholarly publications.

• Arranged for the Director of Career Services to conduct introductory sessions for library student workers on the Fish! philosophy.

• Received results of PASSHE funded LibQUAL survey and distributed same for comment.

• Organized one-day workshop “Toolkit for Teams” conducted by Lou Wetherbee.

• Provided support to host teacher’s workshop in preparation for History Day.

• Friends of the IUP Libraries planned and held programs in fall and spring semesters.

• Provided support for awards organized by two library faculty members for best bibliography at the undergraduate student research symposium.

Assessment

• Conducted the LibQUAL survey to assess library services.

Bibliographic Instruction and Information Literacy

• Participated in new faculty orientation promoted by the Teaching Excellence Center.

• Arranged workshops on databases by various vendors.

• Worked with Liberal Studies Revision committee to identify information literacy as a core competency across the curriculum.

• Provided bibliographic instruction to students individually and in various courses.

Cataloging

• Began to develop capability to provide metadata for digital projects by attending workshop on ContentDM.

• Cataloged 10,221 new books (including media, textbooks and government documents) and 109 new microfiche.
Circulation/Reserve/Interlibrary Loan

- Researched and purchased a 3M self-check machine to enable library patrons to check out books without staff assistance.

Collection Development

- Performed collection analysis for eleven departments, including three new doctoral programs and a proposed program in pharmacology.
- Used new OCLC ACAS tool to analyze collections in the program review process.
- Took training in SAP and started transition from Banner. Designed a workflow for process of weeding collections.
- Held meetings with departmental liaisons, one each during fall and spring semesters. Hosted a liaison appreciation luncheon.
- Expended regular materials budget and implemented allocation plan for expenditure of performance funding.

Development and Fundraising

- Hosted demonstrations of the large format scanner and the mine map project for Representative Bill Schuster and for Adam Pope, Senator Arlen Specter’s chief of staff.
- Co-author of proposal with representatives from IUP’s Geography and Regional Planning Department and the College of Health and Human Services, et al, for support for the mine map project which was submitted by the President’s Office to Senator Arlen Specter for federal funding.
- Co-author with John Benhart, chairperson of the Department of Geography and Regional Planning of grant proposal submitted through the Pennsylvania Department of Mine Safety to the federal Office of Surface Mining for support for the mine map project.

Education

- Established a child-sized reading/instruction area behind the stacks in the children’s library.
- Developed a new, fair and efficient process for ordering media.
- Ordered Newbery and Caldecott Award-winning books and ALA recommended books for children and young adults that were not already in the collection.
• Held fall and spring Scholastic Book Fairs.

• Sponsored a new book drive for the Salvation Army’s “Treasures for Children” program.

• Arranged and co-hosted, with the Science Librarian, six sessions of “Breakfast-and-a-Book”.

**Government Documents**

• Added 645 Federal government documents (of all types) and 606 Pennsylvania government publications.

• Completed organization of map collection, including; weeding of duplicates, categorizing and assigning map drawer numbers, and creating finding aids for a total of 5079 maps.

• Created a web-based guide to the map collection and a poster-sized printed guide.

• Switched location of the government documents collection with that of the Index/Abstract collection.

• Continued weeding of the documents collection.

• Created new brochure to describe documents, maps, microforms and other information related to government documents

**Library Technology and Security**

• Developed plans for the Information Commons of the first floor of Stapleton, identified POD locations and cost estimates.

• Worked with ATS to redefine tech fee purchases to acquire digital equipment for student circulation. Ordered equipment.

• Informed employees about proper procedures for using the services of the security department.

• Purchased cameras to improve security coverage in library.

• Redesigned website for all functions of LTS including, Technology Helpdesk, Stapleton computer lab, graphics, and AV equipment distribution.

• Integrated former IDC services into LTS department.
Northpointe Regional Campus Library

- Redesigned circulation area of the library.
- Improved acquisitions process of electro-optics books by modifying workflow.
- Hosted a Graduate Assistant who worked on library projects.

Orendorff Music Library

- Added data projector and laptop computer to Music Library Seminar Room.
- Identified and ordered security system for the library.
- Increased ordering of CDs following collection analysis.
- Profiled a standing order with J.W. Pepper for newly published scores of women composers and American composers of band and wing ensemble music.
- Established system for CDs of Music Department performances to be added to the collection.
- Received approval of ACPAC Technological Exploration and Innovation Grant to create a workstation for analog to digital conversion.

Punxsutawney Regional Campus Library

- Developed collection development plan for serials.
- Weeded reference collection.
- Planned for conversion of collection from Dewey to Library of Congress.
- Purchased replacement copies of titles for the popular fiction collection.
- Set up equipment to conduct a pilot project for remote reference service from main campus to Punxsy.

Reference

- Continued weeding Reference Collection, including material in compact shelving.
- Switched locations of Government publications and Index/Abstracts.
- Hosted a Reference intern who produced new marketing material.
Continued the “Get a Grip” program for sharing information during the Reference meetings. Five new topics were presented and subsequently posted on the Reference department’s website.

Produced a series of library-related handouts in conjunction with the Six O’Clock Series.

Science

Developed methodology and criteria for weeding of the collection in the sciences.

SciFinder Scholar client software installed on library reference computers. Software installation instructions distributed to Chemistry faculty.

Acquired American Physical Society online databases to replace current print subscriptions and made them accessible.

Planned revision of library’s main website to integrate it with the new university-wide web content management system.

Co-coordinated “Breakfast-and-a-Book” program with Education Librarian. More than 70 members of the academic community attended six programs of faculty presentations on their recent publications.

Special Collections and Archives

Moved collections from Gordon Hall to Robertshaw.

Completed work on the Coal Culture website (funded by a 2006 LSTA grant.)

Hosted two graduate student interns who completed projects enhancing the website.

Continued work on the grant-funded project to process the R&P Coal Company Collection.

Presented a library exhibit on university history for Parent’s Weekend.

Conducted oral history interviews.
Library Faculty and Staff Accomplishments

Library faculty and staff have enriched the library and the university community by participating in the following:

Presentations


Publications

Dissertation


Articles


Book Reviews

McDevitt, Theresa.
Choice

Library Journal

Rahkonen, Carl.
Journal of Music Library Association
Performances

Rahkonen, Carl


Organized a General Faculty Recital held in Gorell Recital Hall, April 3, 2007.


Played Scottish fiddle for the reception at the Carol Teti Memorial Organ Scholarship Concert, April 13, 2007.

Played Irish fiddle (with the Aran Band) for the Cambria County Public Library's "A Little Night Music" fundraiser, April 20, 2007.

Organized the first "Music in the Orendorff Commons" community concert, played by the Aran Band, April 21, 2007.

Organized the ensemble and played viola in the Mozart G minor Piano Quartet for the Delight Malitsky Memorial Recital, May 5, 2007.
IUP Libraries Personnel  
From July, 2006 to June, 2007

ACQUISITIONS/SERIALS  
Janosko, Joann   Acquisitions and Serials Librarian  
Clawson, Janet  
Lemasters, Karen   (from 1/07 until 6/07)  
Lenhardt, Judy  
Mumau, Loretta  
Payne, Melonie

ADMINISTRATION  
Fowler, Rena   Dean of Libraries  
Zorich, Phillip   Associate Dean of Libraries  
Cornman, Patricia   Assistant to the Dean of Libraries (beginning 10/06)  
Hastings, Barbara   Assistant to the Dean of Libraries (until 9/06)

CATALOGING  
Shively, Dan   Cataloging Coordinator  
Jen, Rosa   Media Cataloging Librarian  
Slater, Mary Ann   Cataloging Librarian  
Hunter, Brian  
Rittenberger, Terry

CIRCULATION/RESERVE/INTERLIBRARY LOAN  
Bouton, Judy   Circulation Manager  
Corcoran, Michele  
Hamilton, Ron  
Farabaugh, Beth  
Kensey, Joyce

COLLECTION DEVELOPMENT  
Brown, Karen   Collection Development Librarian

EDUCATION LIBRARIAN  
Heider, Kelly   Education Librarian

MEDIA SERVICES  
Ciroli, Ken   (until 2/07)  
Respet, Vickie  
Shumar, Douglas  
Zimmerman, Ed   Media Services Manager

GOVERNMENT DOCUMENTS  
Pang, Jin
LIBRARY TECHNOLOGY AND SECURITY
Zimmerman, Ed  Library Technology and Security Manager
DeCoske, Lee

REFERENCE
Knupp, Blaine  Reference Coordinator
Connell, Carol  Reference Librarian
Diaz, Portia  Reference Librarian and Electronic Services Librarian
Drummond, Susan  Reference Librarian
Pang, Jin  Reference Librarian and Government Publications Librarian

SCIENCE LIBRARIAN
Clouser, Christopher  Science Librarian

SPECIAL COLLECTIONS
McDevitt, Theresa  Special Collections Librarian

MUSIC LIBRARY
Rahkonen, Carl  Music Librarian
McFerron, Terice

NORHPOINTE REGIONAL CAMPUS LIBRARY
Hooks, James  Armstrong Regional Campus Librarian
Daugherty, William

PUNXSUTAWNEY REGIONAL CAMPUS LIBRARY
Diaz, Portia  Punxsutawney Regional Campus Librarian
Asamoah, Carol
## Statistics

### IUP Libraries

#### Libraries and Media Services

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<th>Staffing</th>
<th>FTE 2005-06</th>
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<tr>
<td>Librarians</td>
<td>15</td>
<td>15.5</td>
</tr>
<tr>
<td>Other professional/management staff</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>Appointed staff</td>
<td>18.75</td>
<td>19.5</td>
</tr>
<tr>
<td>Student assistants</td>
<td>38.41</td>
<td>37.63</td>
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<tr>
<td>Total staffing</td>
<td>78.16</td>
<td>77.63</td>
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#### Expenditures

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<tr>
<th>Salaries and wages</th>
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<tr>
<td>Librarians and professional staff</td>
<td>$1,564,713</td>
<td>$1,702,860</td>
</tr>
<tr>
<td>Other appointed staff</td>
<td>$684,538</td>
<td>$702,389</td>
</tr>
<tr>
<td>Student assistants</td>
<td>$296,585</td>
<td>$319,683</td>
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<tr>
<td>Total Salaries and wages</td>
<td>$2,545,836</td>
<td>$2,724,932</td>
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<table>
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<tr>
<th>Information resources</th>
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<tbody>
<tr>
<td>Paper and microform</td>
<td>503,618</td>
<td>$671,146</td>
</tr>
<tr>
<td>Electronic</td>
<td>18,822</td>
<td>$1,950</td>
</tr>
<tr>
<td>Current serials subscriptions, search services:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paper and microform</td>
<td>584,090</td>
<td>$519,843</td>
</tr>
<tr>
<td>Electronic</td>
<td>713,222</td>
<td>$601,599</td>
</tr>
<tr>
<td>Audiovisual materials</td>
<td>26,160</td>
<td>$66,304</td>
</tr>
<tr>
<td>Document delivery/Interlibrary loan</td>
<td>32,385</td>
<td>$27,737</td>
</tr>
<tr>
<td>Preservation</td>
<td>46,485</td>
<td>$39,888</td>
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<tr>
<td>Total Information resources</td>
<td>$1,924,783</td>
<td>$1,928,467</td>
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<table>
<thead>
<tr>
<th>Operations</th>
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<tbody>
<tr>
<td>Furniture &amp; equipment w/ maintenance</td>
<td>$23,833</td>
<td>$30,930</td>
</tr>
<tr>
<td>Computer hardware and software</td>
<td>$48,646</td>
<td>$43,507</td>
</tr>
<tr>
<td>Bibliographic utilities, networks, consortia</td>
<td>$131,561</td>
<td>$138,302</td>
</tr>
<tr>
<td>Other operations</td>
<td>$99,217</td>
<td>$221,641</td>
</tr>
<tr>
<td>Total Operations</td>
<td>$303,257</td>
<td>$434,380</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$4,773,876</td>
<td>$5,087,779</td>
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<tr>
<td>Employee fringe benefits</td>
<td>$836,835</td>
<td>$996,321</td>
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#### Expenditures from Non-State Funds

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<tbody>
<tr>
<td>Federal Work-Study</td>
<td>$250,089</td>
<td>$260,503</td>
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<tr>
<td>Grants</td>
<td>$0</td>
<td>$64,480</td>
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<tr>
<td>Foundation</td>
<td>$23,028</td>
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## Library Collections

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<tr>
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<tbody>
<tr>
<td></td>
<td>Total No.</td>
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<td>Books, serial volumes, etc.</td>
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Current serial subscriptions

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Books and serials: further data

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Government documents not otherwise counted

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<td>Percentage of documents selected</td>
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<td>806</td>
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<td>Manuscripts and archives (linear feet)</td>
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<td>Cartographic</td>
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<td>Audio</td>
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<td>381</td>
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<td>Film and video</td>
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## Library Services

Document delivery/ILL provided to others

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<tr>
<td>Returnable (books, etc.)</td>
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<td>Total provided</td>
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Document delivery/ILL received from others

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<td>Returnable (books, etc)</td>
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<td>Total received</td>
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<td>5,693</td>
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</table>
PALCI (Direct borrowing within PA)
Books provided to academic libraries 2,797 3,547
Books received from academic libraries 7,959 7,167

UBorrow
Books provided to academic libraries 128 277
Books received from academic libraries 200 104

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<thead>
<tr>
<th>Year</th>
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<tr>
<td>Circulation</td>
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<tr>
<td>General collection</td>
<td>94,579</td>
<td>92,773</td>
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<tr>
<td>Reserve collection, paper &amp; electronic</td>
<td>94,461</td>
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<tr>
<td>Total</td>
<td>189,040</td>
<td>199,129</td>
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<tr>
<td>Use of Online Catalog, Webpage, Databases</td>
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</tr>
<tr>
<td>Voyager online catalog hits</td>
<td>332,335</td>
<td>304,040</td>
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<tr>
<td>Web page hits</td>
<td>9,224,664</td>
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<td>Database searches, approximate, partial</td>
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<td>Information service</td>
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<td>Presentations to groups</td>
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<td>209</td>
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<tr>
<td>Attendance at presentations</td>
<td>7,450</td>
<td>3,599</td>
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<td>Questions answered</td>
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<td>Number of courses offered</td>
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<td>Hours open during semester per week</td>
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<td>Gate count</td>
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<td>Internal Ratios and Comparisons</td>
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<tr>
<td>FTE Students</td>
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<td>Circulation/FTE Students</td>
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<td>Volumes/FTE Students</td>
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<td>Library expenditure/FTE student</td>
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<tr>
<td>Library collections expenditure/FTE student</td>
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<td>$155</td>
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<td>Total library spending by major components</td>
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<td>Ratio of salary &amp; wages to total (no benefits)</td>
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<td>Ratio of collections to total</td>
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<tr>
<td>Ratio of operations &amp; equipment to total</td>
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### Media Services

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<tr>
<td><strong>Staffing (included in Libraries total)</strong></td>
<td>FTE</td>
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<tr>
<td>Professional/management staff</td>
<td>0.5</td>
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<tr>
<td>Appointed staff</td>
<td>3</td>
<td>3</td>
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<tr>
<td>Student assistants</td>
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<tr>
<td>Total staffing</td>
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<table>
<thead>
<tr>
<th><strong>Expenditures (included in Libraries total)</strong></th>
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<th>Dollars</th>
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<td>Salaries and wages</td>
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<td>Operations</td>
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<td>Supplies, etc.</td>
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<td>Equipment</td>
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<tr>
<td>Total</td>
<td>$172,481</td>
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<td>Employee fringe benefits</td>
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<td>Production work</td>
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<td>Teleconferences</td>
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<td>Technical support for campus</td>
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### Library Technology Services

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<td>Total sheets printed</td>
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