IUP Libraries

Annual Report
2006-2007

Indiana University of Pennsylvania
October 2007

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A Message from the Interim Dean of Libraries

To the IUP Community:

I am pleased to present the IUP Libraries' annual report for academic year 2006-07. In it is reflected the ongoing resolve to meet the library's mission to support teaching, research and the personal enrichment of the members of the IUP community. Further, the achievements and activities documented here are part of the library's commitment to serve our users during what has been described as "one of the most astonishing shifts in the technology of communication ever to take place: the rapidly spreading use of networked computers bringing vast amounts of information and misinformation directly to the home, school and office." *

In this endeavor we shall continue our collaboration with colleagues who have the subject expertise, the technical expertise and the teaching expertise to assist in bringing structure and access to an ever changing world of knowledge and information. We shall continue to redefine and renovate the physical space in the library, to review the effective delivery of library services and to rededicate ourselves to success in our mission. We welcome your participation.

Phil Zorich
Interim Dean of Libraries

*Gregorian, Vartan. "Libraries and Andrew Carnegie's Challenge." Annual Report of the Carnegie Corporation of New York, 1998.

IUP Libraries Planning for "Steps Ahead"

The Indiana University of Pennsylvania library faculty, managers and staff have identified the following broad vision of service themes and goals for the future. These goals form the framework for library service to the University community.

The employees of the IUP Libraries affirm the following statement:

Vision

We envision a future for IUP Libraries:

- Where the services are prompt, satisfying and effective, drawing together the expectations of users with the discipline of librarianship;
- Where students and other university community members may learn how to locate, access and use resources as part of becoming information literate, life-long learners;
- Where university community members engage in active learning, independently or collaboratively, in one of the IUP Libraries, or through our gateway website;
- Where librarians and staff deliver services in a friendly and professional manner, partnering with teaching faculty and other university staff in the development of services;
- Where the information resources are rich, well-matched to the curriculum, up-to-date, well-maintained and easily accessible to local and remote users.

We envision a future for IUP Libraries where all staff enjoy their work and are fulfilled by it.

Values

- As employees of the IUP Libraries, we are committed to work with each other in a friendly, honest and open environment that demonstrates mutual respect for our strengths and differences. In serving our users, we place high value on quality and timeliness of service provided in a professional manner.

Steps Ahead
Goals, 2005-2007

Broad Goals for the IUP Libraries

- Seek ways to help the university develop its sense of community and identity
    - Design and begin implementation of a plan for Archives to address this goal
    - Invite each library unit to identify strategies to support this goal

- Enhance the graduate experience at the library
    - Build collections for graduate study and research
    - Redesign and enhance the graduate study lounge
    - Explore possibilities of additional service hours
    - Create programs specifically aimed at graduate students
    - Promote opportunities for feedback from graduate students

- Improve the appearance/functionality of the Stabley/Stapleton Complex
    - Explore the Information Commons Concept, especially with the new Provost
    - Plan for renovation and complete small upgrades
    - Enhance/improve the physical environment; focus on first floor
        - Enclose/expand ARAMARK's Java City Coffee Shop
        - Improve physical atmosphere
        - Seek to re-carpet, starting with first floor

- Promote and improve customer service
    - Improve communication between library and university faculty
    - Enhance training of public service employees and student assistants
    - Hold library-wide customer service program(s)
    - Examine study space to ensure that it meets student needs

- Develop technology to support services, resources, and staff
    - Develop digital repository
    - Expand virtual library
    - Support distance education
    - Improve collection analysis and development
    - Continue and expand student training
    - Manage security

- Seek funding
    - Internally, a greater allocation
    - Externally
        - Grants, including indirects
        - Private donations
    - Support recommendations of the Information Resources Task Force
    - Support recommendations of the Libraries' program review

Steps Taken: Goal Related Achievements, 2006-07

Develop a sense of community.

- Sponsored the second annual Schafer Speaker Series, Dr. Karen Rose Cercone, "Gratuitous Science: One Geologist's Journey Through Genre and Serious Fiction."
- Produced two library newsletters and two Friends of the IUP Libraries newsletters (Ex Libris) for distribution to the university community.
- Sponsored the Friends of the IUP Libraries program, "Wine is Geography in a Bottle" presented by Dr. Robert Sechrist of the IUP Geography and Regional Planning Department.
- Hosted six "Breakfast-and-a-Book" programs in which IUP faculty discussed their recent publications.
- Co-sponsored the campus appearance of Professor Frederick Waage, who spoke on his recently published book, *The Crucial Role of the Environment in the Writings of George Stewart (1895-1980): A Life of America's Chief Literary Ecologist.*

Enhance the graduate experience at the library.

In cooperation with the Graduate School, revised and again offered the Graduate Academic Success Program (GASP) as library orientation specifically for graduate students.

Continued participation in the annual Graduate Student Orientation in August.

Implemented allocation plan for the use of $452,000 of performance funding with an emphasis on graduate education.

Improve the appearance/functionality of the library.

Planned for the relocation of the Media Services desk from the second floor of Stabley to the Media Circulation desk on the first floor of Stapleton.

Planned for the installation of new suspended ceiling and lights on the first floor of Stabley. Prepared for the move of the Teaching Excellence Center, Liberal Studies and Women Studies into Room 103 Stabley.

Supported move of Audio-Visual specialist and supporting equipment from the library to the University Relations Division to make space available in Stabley 103.

Promote and improve customer service.

Implemented use of OCLC's PromptCAT service on firm orders to improve turnaround time in cataloging monographs.

Purchased and installed furnishing and décor for the children's collection area.

Promoted Fish! philosophy within library departments to advance customer service.

Sponsored programs to introduce Fish! to library student employees.

Conducted LibQUAL survey to assess customer service satisfaction.

Develop technology to support services, resources and staff.

Worked with ATS to redefine tech fee purchases to acquire digital equipment for student circulation. Ordered equipment.

Integrated former IDC services into LTS department.

Library-Wide Committees, Charges/Purpose and Membership

Assessment

Creates an outcomes assessment framework for the Library's information literacy program.

Membership: Sue Drummond, Chair; Portia Diaz, Joann Janosko, Carl Rahkonen

Booksale Committee

Organizes and carries out at least one booksale each year to benefit the IUP Libraries.

Membership: Phil Zorich, Chair; Carol Connell, Patti Cornman, Judy Bouton, Barb Hastings, Loretta Mumau, Melonie Payne

Collection Development Committee

Meets for the discussion and formulation of recommendations pertaining to collection development matters.

Membership: Karen Brown, Chair; all librarians serving as bibliographers to departments

Digital Repository Work Group

Develops a standards-based digital repository, setting processes and using software selected by and for the IUP Libraries.

Membership: Ed Zimmerman, Team Leader; Karen Brown, Joann Janosko, Theresa McDevitt

Equipment Committee

Makes recommendations annually regarding the commitment of funds for equipment.

Membership: Patti Cornman, Chair; Barb Hastings, Chair; Judy Bouton, Sandy Janicki, Joann Janosko, Terry Rittenberger, Carl Rahkonen, and Ed Zimmerman

ETD Committee

Implements process to acquire and maintain an ETD (electronic theses and dissertation) repository for IUP.

Membership: Joann Janosko, Chair; Lester Bowser (IRT-TSC), Karen Brown, Beverly Obitz (Graduate School), Ed Zimmerman, Phil Zorich

Fish! Philosophy Committee

Organizes and supports activities to create a positive work environment by employing concepts of the Fish! Philosophy.

Membership: Rena Fowler, Chair; Judy Bouton, Patti Cornman, Portia Diaz, Barb Hastings, Sandy Janicki, Ed Zimmerman and Phil Zorich

Friends of the IUP Libraries

Provides support to the Library's development and fundraising efforts, especially through programs that cultivate and reward donors.

Membership: Phil Zorich, Chair; Karen Brown, Gerrie Coy, Sue Drummond, Michelle Fryling (representing Institutional Advancement), Theresa McDevitt, and Doug Shumar

IUP Voyager User Group

Provides input for IUP librarians and staff into the configuration and administration of the Endeavor Voyager software; offers a forum for discussion and communication aimed at improving the use of the system within the IUP Libraries.

Membership: Blaine Knupp, Chair; all interested may attend

Library Council

Counsels the Dean regarding the functions under the administration of the IUP Libraries.

Membership: Rena Fowler, Chair; Judy Bouton, Karen Brown, Chris Clouser, Patti Cornman, Gerrie Coy, Barb Hastings, Sandy Janicki, Blaine Knupp, Melonie Payne, Theresa McDevitt, Dan Shively, Ed Zimmerman, Phil Zorich

Reference Committee

Offers a forum for the discussion and formulation of recommendations pertaining to Reference matters.

Membership: Blaine Knupp, Chair; all librarians serving at the Reference Desk in Stapleton Library

Schafer Distinguished Speaker Program Committee

Arranges for an annual speaker funded by the Mary Jane Schafer Endowment.

Mr. Phil Zorich, Library, chairperson; Dr. Matthew Baumer, Music; Ms.Gerrie Coy, Library; Dr. Anne Creany, Professional Studies in Education; Dr. Laura Delbrugge, Spanish; Mr. Jay Gilliam, Criminology; Dr. Krys Kaniasty, Psychology.

Social Committee

Celebrates employees through a series of events organized each year by the committee.

Membership: Kelly Heider, Chair; Barb Hastings, Vickie Respet, Dan Shively

Space and Building Committee

Assesses conditions and forwards recommendations regarding the safety, health, adequacy, and enhancement of the buildings and space assigned to the IUP Libraries.

Membership: Rena Fowler, Chair; Carol Connell, Patti Cornman, Barb Hastings, Kelly Heider, Teri McFerron, and Phil Zorich

Technology Committee

Examines issues related to technological applications for the IUP Libraries and formulates and forwards recommended proposals for the advancement of the use of such technology where it may improve services to the university community.

Membership: Phil Zorich Chair; Judy Bouton, Lester Bowser, Karen Brown, Patti Cornman, Portia Diaz, Rena Fowler, Barb Hastings, Joann Janosko, Blaine Knupp, Carl Rahkonen, Brad Smith (TSC) and Ed Zimmerman

Web Development Committee

Supports the continuing development of the IUP Libraries' web site by recommending and implementing changes to improve the layout, organization, structure, design, etc. of the site.

Membership: Chris Clouser and Ed Zimmerman, Co-Chairs; Karen Brown, Sue Drummond, Sandy Janicki, Joann Janosko, Blaine Knupp, Carl Rahkonen, Dan Shively, Doug Shumar, and Phil Zorich

Library Faculty Committees

Professional Development and Evaluation /Tenure Committee
Theresa McDevitt   04-07
Carl Rahkonen   04-07
Dan Shively   05-08
Sandra Janicki   06-09
Portia Diaz   06-09--Chair

Promotions and Leaves Committee
Theresa McDevitt   04-07--Chair
Carl Rahkonen   05-08
Kelly Heider   06-09

Summer School Committee
Susan Drummond   04-07--Chair
Blaine Knupp   05-08
Jim Hooks   06-09

Curriculum Committee
Portia Diaz   04-07--Chair
Chris Clouser   05-08
Kelly Heider   06-09

Secretary (December election)
Blaine Knupp

Chair (April election)
Sandra Janicki   05-08

University Senate (March election)
Joann Janosko   06-08
Karen Brown   06-08   (at-large)

APSCUF Representative (March election)
Chris Clouser   06-07
Kelly Heider   06-07--alternate

General Library Development and Accomplishments

Acquisitions/Serials Department

- Purchased subscription to ERMS to improve management of electronic resources.

- Started to add financial information to the Voyager purchase orders to enable tracking of financial commitments through the Acquisitions Module.

- Began process of weeding journals in the back stacks based upon usage, condition and duplication in electronic format.

- Conducted review of journal holdings as part of program review for Communications Media, Nursing and Technology Support.

- Participated in Union List training in preparation for updating the PaULS Union List.

- Processed the gift of books in the John Conrad Ceramic Collection.

- Trained staff to use MARC record information from PromptCAT to expedite acquisitions process. More than 2500 titles were processed this way. The turnaround time from orders on GOBI to receipt in Cataloging is one week.

- Created course for departmental student employees to address training, communications and cross training.

- Created course in WebCT for departmental procedure manual.

- Staff participated in SAP training and conducted smooth transition from Banner.

Administration

- Requested continuation of the ceiling/light project for Stabley which was scheduled for the summer of 2007.

- Developed plan with Instruction Librarian to create and implement an Information Literacy Center in the Library.

- Attended to the building maintenance and repair list, which included plans for the replacement of the security gate and for a handicap-accessible front door.

- Planned and hosted the second annual Schafer Speaker Series, Dr. Karen Rose Cercone, "Gratuitous Science: One Geologist's Journey Through Genre and Serious Fiction."

- Purchased and installed furnishings for Children's collection area in consultation with Education Librarian.

- Worked with Ad Hoc committee on development of plans for an Information Commons.

- Supported IT's Technology Town Meeting which hosted Ray English, library director at Oberlin, as the keynote speaker on scholarly publications.

- Arranged for the Director of Career Services to conduct introductory sessions for library student workers on the Fish! philosophy.

- Received results of PASSHE funded LibQUAL survey and distributed same for comment.

- Organized one-day workshop "Toolkit for Teams" conducted by Lou Wetherbee.

- Provided support to host teacher's workshop in preparation for History Day.

- Friends of the IUP Libraries planned and held programs in fall and spring semesters.

- Provided support for awards organized by two library faculty members for best bibliography at the undergraduate student research symposium.

Assessment

- Conducted the LibQUAL survey to assess library services.

Bibliographic Instruction and Information Literacy

- Participated in new faculty orientation promoted by the Teaching Excellence Center.

- Arranged workshops on databases by various vendors.

- Worked with Liberal Studies Revision committee to identify information literacy as a core competency across the curriculum.

- Provided bibliographic instruction to students individually and in various courses.

Cataloging

- Began to develop capability to provide metadata for digital projects by attending workshop on ContentDM.

- Cataloged 10,221 new books (including media, textbooks and government documents) and 109 new microfiche.

Circulation/Reserve/Interlibrary Loan

- Researched and purchased a 3M self-check machine to enable library patrons to check out books without staff assistance.

Collection Development

- Performed collection analysis for eleven departments, including three new doctoral programs and a proposed program in pharmacology.

- Used new OCLC ACAS tool to analyze collections in the program review process.

- Took training in SAP and started transition from Banner. Designed a workflow for process of weeding collections.

- Held meetings with departmental liaisons, one each during fall and spring semesters. Hosted a liaison appreciation luncheon.

- Expended regular materials budget and implemented allocation plan for expenditure of performance funding.

Development and Fundraising

- Hosted demonstrations of the large format scanner and the mine map project for Representative Bill Schuster and for Adam Pope, Senator Arlen Specter's chief of staff.

- Co-author of proposal with representatives from IUP's Geography and Regional Planning Department and the College of Health and Human Services, et al, for support for the mine map project which was submitted by the President's Office to Senator Arlen Specter for federal funding.

- Co-author with John Benhart, chairperson of the Department of Geography and Regional Planning of grant proposal submitted through the Pennsylvania Department of Mine Safety to the federal Office of Surface Mining for support for the mine map project.

Education

- Established a child-sized reading/instruction area behind the stacks in the children's library.

- Developed a new, fair and efficient process for ordering media.

- Ordered Newbery and Caldecott Award-winning books and ALA recommended books for children and young adults that were not already in the collection.

- Held fall and spring Scholastic Book Fairs.

- Sponsored a new book drive for the Salvation Army's "Treasures for Children" program.

- Arranged and co-hosted, with the Science Librarian, six sessions of "Breakfast-and-a-Book".

Government Documents

- Added 645 Federal government documents (of all types) and 606 Pennsylvania government publications.

- Completed organization of map collection, including; weeding of duplicates, categorizing and assigning map drawer numbers, and creating finding aids for a total of 5079 maps.

- Created a web-based guide to the map collection and a poster-sized printed guide.

- Switched location of the government documents collection with that of the Index/Abstract collection.

- Continued weeding of the documents collection.

- Created new brochure to describe documents, maps, microforms and other information related to government documents

Library Technology and Security

- Developed plans for the Information Commons of the first floor of Stapleton, identified POD locations and cost estimates.

- Worked with ATS to redefine tech fee purchases to acquire digital equipment for student circulation. Ordered equipment.

- Informed employees about proper procedures for using the services of the security department.

- Purchased cameras to improve security coverage in library.

- Redesigned website for all functions of LTS including, Technology Helpdesk, Stapleton computer lab, graphics, and AV equipment distribution.

- Integrated former IDC services into LTS department.

Northpointe Regional Campus Library

- Redesigned circulation area of the library.

- Improved acquisitions process of electro-optics books by modifying workflow.

- Hosted a Graduate Assistant who worked on library projects.

Orendorff Music Library

- Added data projector and laptop computer to Music Library Seminar Room.

- Identified and ordered security system for the library.

- Increased ordering of CDs following collection analysis.

- Profiled a standing order with J.W. Pepper for newly published scores of women composers and American composers of band and wing ensemble music.

- Established system for CDs of Music Department performances to be added to the collection.

- Received approval of ACPAC Technological Exploration and Innovation Grant to create a workstation for analog to digital conversion.

Punxsutawney Regional Campus Library

- Developed collection development plan for serials.

- Weeded reference collection.

- Planned for conversion of collection from Dewey to Library of Congress.

- Purchased replacement copies of titles for the popular fiction collection.

- Set up equipment to conduct a pilot project for remote reference service from main campus to Punxsy.

Reference

- Continued weeding Reference Collection, including material in compact shelving.

- Switched locations of Government publications and Index/Abstracts.

- Hosted a Reference intern who produced new marketing material.

- Continued the "Get a Grip" program for sharing information during the Reference meetings. Five new topics were presented and subsequently posted on the Reference department's website.

- Produced a series of library-related handouts in conjunction with the Six O'Clock Series.

Science

- Developed methodology and criteria for weeding of the collection in the sciences.

- SciFinder Scholar client software installed on library reference computers. Software installation instructions distributed to Chemistry faculty.

- Acquired American Physical Society online databases to replace current print subscriptions and made them accessible.

- Planned revision of library's main website to integrate it with the new university-wide web content management system.

- Co-coordinated "Breakfast-and-a-Book" program with Education Librarian. More than 70 members of the academic community attended six programs of faculty presentations on their recent publications.

Special Collections and Archives

- Moved collections from Gordon Hall to Robertshaw.

- Completed work on the Coal Culture website (funded by a 2006 LSTA grant.)

- Hosted two graduate student interns who completed projects enhancing the website.

- Continued work on the grant-funded project to process the R&P Coal Company Collection.

- Presented a library exhibit on university history for Parent's Weekend.

- Conducted oral history interviews.

Library Faculty and Staff Accomplishments

Library faculty and staff have enriched the library and the university community by participating in the following:

Presentations

Clouser, Chris and Kelly Heider. "Librarians in Their Midst: College Librarians in the Schools of Education and Science." Pennsylvania Library Association Annual Conference. Pittsburgh, PA, November 13, 2006. Poster session.

Heider, Kelly. "Decision-making Processes of Early Career Changers: A Qualitative Study of Teacher Attrition." Paper presented at the New England Educational Research Organization's Annual Conference. Portsmouth, NH, April 26, 2007.

Hooks, James and Frank Corbett, Jr. "Information Literacy vs. Educational Technology: If Either One Loses, Teacher Education Loses." New England Educational Research Organizations' Annual Conference. Portsmouth, NH, April 25-27, 2007.

Hooks, James, Frank Corbett, Jr. and Laurie Nicholson. "Technology in the Classroom: Using the Right Tools to Prepare 21st Century Teachers." New England Educational Research Organization's Annual Conference. Portsmouth, NH, April 25-27, 2007.

Janicki, Sandy. "The Patchwork Information Commons." SSHELCO Annual Meeting. Grantville, PA, March 22, 2007. Poster session.

Janicki, Sandy. "Librarian/Faculty Collaboration to Promote Information Literacy." Reflective Practice Recognition Dinner. IUP, May 3, 2007. Poster session.

Janosko, Joann. "Digital Repositories and Open Access Journals." ACPAC Town Meeting. IUP, March 24, 2007. Poster session.

McDevitt, Theresa. "Bringing Mining History to Your Desktop." IUP Research Institute Research Week. IUP, March 2007. Poster session.

McDevitt, Theresa. "You Had to Play to Work: Blacks, Baseball and the Mines in Ernest, PA." Conference, Living Together, Working Together: African-American Miners and the Coal Culture of Southwestern Pennsylvania. Coal and Coke Heritage Center, Penn State Fayette, Uniontown, PA, March 15-17, 2007.

McDevitt, Theresa and Rhonda Yeager. "Scanning Maps with a Cruse Scanner." Mid-Atlantic Regional Archives Conference Spring Conference. Scranton, PA, April 19-21, 2007.

Rahkonen, Carl and Kathleen Haefliger. "American Women Composers of Sheet Music: More than you Might Expect." Music Library Association national meeting, Sheet Music

Roundtable, Pittsburgh, PA, March 2, 2007.

Rahkonen, Carl. "The Legal Implications of 'Legacy Collections'." Music Library Association national meeting, Pittsburgh, PA, March 1, 2007.

Rahkonen, Carl. "Ancient Finnish Rune Singing and the Kalevala." FinnFest USA 2006, Naselle, Washington. July 28, 2006.

Publications

Dissertation

Heider, Kelly L. (2006) The decision-making processes of early career changers: A qualitative study of teacher attrition. D.Ed. dissertation, Indiana University of Pennsylvania, United States -- Pennsylvania. Retrieved September 7, 2007, from ProQuest Digital Dissertations database. (Publication No. AAT 3221904).

Articles

Heider, Kelly and Mary Jalongo (2006). "Teacher Attrition: An Issue of National Concern." *Early Childhood Education Journal*, 33(6), 379-380.

Yeager, Rhonda. "Rochester and Pittsburgh Coal Company Papers." Society of American Archivists Manuscript Repositories Summer Newsletter, 2007. See http://archivists.org/saagroups/mss/summer2007.asp

Book Reviews

McDevitt, Theresa.
    Choice
        Harper, Judith E. *Women during the Civil War; an encyclopedia*. May 14, 2007.
        Selcer, Richard F. *Civil War America, 1850-1875*. November 11, 2006.

    Library Journal
        The Age of Lincoln. May 15, 2007, Vol. 132(9), p.100.
        Eyewitness to the Civil War: The Complete History from Secession to Reconstruction. January 1, 2007, Vol. 132(1), p. 122.
        Patriotic Treason: John Brown and the Soul of America, July 7, 2006, Vol. 131(12), p. 87.

Rahkonen, Carl.
    Journal of Music Library Association
        Howell, Tim, *After Sibelius: Studies in Finnish Music*. Submitted June 11, 2007.

Performances

Rahkonen, Carl

>Played Scandinavian fiddle for the Indiana Free Library's "Evening in the Stacks" fundraiser, November 3, 2006.
>
>Played viola in Bach's Christ Lag in Todesbanden for the IUP Chamber Singers, Feb. 18, 2007.
>
>Organized a General Faculty Recital held in Gorell Recital Hall, April 3, 2007.
>
>Played viola for the Mozart "Kegelstatt" Trio April 3, 2007.
>
>Played Scottish fiddle for the reception at the Carol Teti Memorial Organ Scholarship Concert, April 13, 2007.
>
>Played Irish fiddle (with the Aran Band) for the Cambria County Public Library's "A Little Night Music" fundraiser, April 20, 2007.
>
>Organized the first "Music in the Orendorff Commons" community concert, played by the Aran Band, April 21, 2007.
>
>Organized the ensemble and played viola in the Mozart G minor Piano Quartet for the Delight Malitsky Memorial Recital, May 5, 2007.

ACQUISITIONS/SERIALS

Janosko, Joann	Acquisitions and Serials Librarian
Clawson, Janet	
Lemasters, Karen	(from 1/07 until 6/07)
Lenhardt, Judy	
Mumau, Loretta	
Payne, Melonie	

ADMINISTRATION

Fowler, Rena	Dean of Libraries
Zorich, Phillip	Associate Dean of Libraries
Cornman, Patricia	Assistant to the Dean of Libraries (beginning 10/06)
Hastings, Barbara	Assistant to the Dean of Libraries (until 9/06)

CATALOGING

Shively, Dan	Cataloging Coordinator
Jen, Rosa	Media Cataloging Librarian
Slater, Mary Ann	Cataloging Librarian
Hunter, Brian	
Rittenberger, Terry	

CIRCULATION/RESERVE/INTERLIBRARY LOAN

Bouton, Judy	Circulation Manager
Corcoran, Michele	
Hamilton, Ron	
Farabaugh, Beth	
Kensey, Joyce	

COLLECTION DEVELOPMENT

Brown, Karen	Collection Development Librarian

EDUCATION LIBRARIAN

Heider, Kelly	Education Librarian

MEDIA SERVICES

Ciroli, Ken	(until 2/07)
Respet, Vickie	
Shumar, Douglas	
Zimmerman, Ed	Media Services Manager

GOVERNMENT DOCUMENTS

Pang, Jin	

LIBRARY TECHNOLOGY AND SECURITY
Zimmerman, Ed   Library Technology and Security Manager
DeCoske, Lee

REFERENCE
Knupp, Blaine   Reference Coordinator
Connell, Carol   Reference Librarian
Diaz, Portia   Reference Librarian and Electronic Services Librarian
Drummond, Susan   Reference Librarian
Pang, Jin   Reference Librarian and Government Publications Librarian

SCIENCE LIBRARIAN
Clouser, Christopher   Science Librarian

SPECIAL COLLECTIONS
McDevitt, Theresa   Special Collections Librarian

MUSIC LIBRARY
Rahkonen, Carl   Music Librarian
McFerron, Terice

NORHPOINTE REGIONAL CAMPUS LIBRARY
Hooks, James   Armstrong Regional Campus Librarian
Daugherty, William

PUNXSUTAWNEY REGIONAL CAMPUS LIBRARY
Diaz, Portia   Punxsutawney Regional Campus Librarian
Asamoah, Carol

Statistics

	2005-06	2006-07
IUP Libraries		
Libraries and Media Services		
<u>Staffing</u>	FTE	FTE
Librarians	15	15.5
Other professional/management staff	6	5
Appointed staff	18.75	19.5
Student assistants	38.41	37.63
Total staffing	78.16	77.63
<u>Expenditures</u>		
Salaries and wages		
Librarians and professional staff	$1,564,713	$1,702,860
Other appointed staff	$684,538	$702,389
Student assistants	$296,585	$319,683
Total Salaries and wages	$2,545,836	$2,724,932
Information resources		
Books, serial microforms and other materials:		
Paper and microform	503,618	$671,146
Electronic	18,822	$1,950
Current serials subscriptions, search services:		
Paper and microform	584,090	$519,843
Electronic	713,222	$601,599
Audiovisual materials	26,160	$66,304
Document delivery/Interlibrary loan	32,385	$27,737
Preservation	46,485	$39,888
Total Information resources	$1,924,783	$1,928,467
Operations		
Furniture & equipment w/ maintenance	$23,833	$30,930
Computer hardware and software	$48,646	$43,507
Bibliographic utilities, networks, consortia	$131,561	$138,302
Other operations	$99,217	$221,641
Total Operations	$303,257	$434,380
Total Expenditures	$4,773,876	$5,087,779
Employee fringe benefits	$836,835	$996,321
Expenditures from Non-State Funds		
Included in above totals		
Federal Work-Study	$250,089	$260,503
Grants	$0	$64,480
Foundation	$23,028	$47,515

Library Collections	**2005-06** Total No.	Added	Deleted	**2006-07** Total No.
Books, serial volumes, etc.				
Books - volumes	711,981	12,805	2,835	721,951
Serials - volumes	140,550	1,385	260	141,675
Total volumes	852,531	14,190	3,095	863,626
Books - titles	573,374	10,652	592	583,434
Serials - titles	7,900	18	0	7,918
Microform units, total	2,397,066	9,536	0	2,406,602
Microcard	200,444	0	0	200,444
Microfiche	2,118,080	9,426	0	2,127,506
Microfilm	78,542	110	0	78,652
Electronic titles	15428	742		16,170
Current serial subscriptions				
Paper and microform	1,713	10	2	1,721
Electronic	14577	0	0	14,577
Books and serials: further data				
Books purchased	10,621			11,407
Book gifts sent to cataloging	1,563			1,317
Paper/microform gift serials	136			133
Books and serials sent to bindery	2,726			2,529
Government documents not otherwise counted	37,270	905	806	37,369
Percentage of documents selected	25%			25%
Manuscripts and archives (linear feet)	4,303	73	0	4,376
Audiovisual materials in units	56,417			56,540
Cartographic	3,112	23		3,135
Graphic	24,650			24,650
Audio	16,497	141	381	16,257
Film and video	12,158	340		12,498
Library Services				
Document delivery/ILL provided to others				
Returnable (books, etc.)	2,968			2,357
Non-returnable (journal articles, etc)	1,720			1,704
Total provided	4,688			4,061
Document delivery/ILL received from others				
Returnable (books, etc)	2,070			1,700
Non-returnable (journal articles, etc)	4,467			3,993
Total received	6,537			5,693

PALCI (Direct borrowing within PA)

Books provided to academic libraries	2,797	3,547
Books received from academic libraries	7,959	7,167

UBorrow

Books provided to academic libraries	128	277
Books received from academic libraries	200	104

	2005-06	**2006-07**
	Total No.	Total No.
Circulation		
General collection	94,579	92,773
Reserve collection, paper & electronic	94,461	106,356
Total	189,040	199,129
Use of Online Catalog, Webpage, Databases		
Voyager online catalog hits	332,335	304,040
Web page hits	9,224,664	8,958,750
Database searches, approximate, partial	2,623,212	1,362,819
Information service		
Presentations to groups	392	209
Attendance at presentations	7,450	3,599
Questions answered	13,792	10,833
Number of courses offered	6	6
Total students enrolled in courses	105	164
Hours open during semester per week	103	103
Hours of Reference Service during semester/week	81.25	81.25
Gate count	508,732	525,060

Internal Ratios and Comparisons

FTE Students	13,157	12,406
Circulation/FTE Students	14	16
Volumes/FTE Students	65	70
Library expenditure/FTE student	$363	$410
Library collections expenditure/FTE student	$146	$155
Total library spending by major components		
Ratio of salary & wages to total (no benefits)	0.53	0.54
Ratio of collections to total	0.40	0.38
Ratio of operations & equipment to total	0.06	0.09

Media Services	2005-06	2006-07
Staffing (included in Libraries total)	FTE	FTE
Professional/management staff	0.5	0.5
Appointed staff	3	3
Student assistants	2.31	2.5
Total staffing	5.81	6
Expenditures (included in Libraries total)	Dollars	Dollars
Salaries and wages	$150,253	$159,036
Operations		
Supplies, etc.	$16,697	$11,544
Equipment	$5,531	$12,618
Total	$172,481	$183,198
Employee fringe benefits	$66,290	$69,419
Services	Numbers	Numbers
Equipment distributed	7676	4178
Equipment repaired	10	1
Production work	3338	2985
Teleconferences	6	3
Technical support for campus	202	38

Library Technology Services		
Hours open per week	103	103
Average use/hour	19	20
Service Requests	762	876
Total sheets printed	614,077	640,336
Wireless Laptop Circulation	2,473	2,520
Public Computers available	118	118